



NATIONAL BOARD FOR TECHNICAL EDUCATION

GENERAL STUDIES (GNS)

CURRICULUM AND COURSE SPECIFICATIONS

FOR

NATIONAL DIPLOMA (ND) AND HIGHER NATIONAL DIPLOMA (HND) PROGRAMMES

MAY, 2025

PLOT B, BIDA ROAD, P.M.B. 2239 KADUNA – NIGERIA

www.nbte.gov.ng

FOREWARD

The National Board for Technical Education (NBTE) is committed to fostering holistic education and producing well-rounded graduates capable of excelling in diverse fields and contributing meaningfully to national development. In line with this commitment, the General Studies (GNS) curricula for National Diploma (ND) and Higher National Diploma (HND) programmes which was developed in 1999 has undergone a review (although the English component was reviewed in 2017).

This reviewed curriculum is designed to provide students with essential knowledge, critical thinking abilities, and effective communication skills. It aims to equip all graduates with the intellectual and civic awareness necessary for academic success, personal development, and responsible societal contribution.

The review process has ensured the GNS curricula remain relevant and aligned with the evolving demands of both higher education and the global workforce.

I would like to express my sincere appreciation to the dedicated experts and stakeholders whose invaluable contributions and commitment were instrumental in shaping this vital curriculum. Their collective expertise has ensured that the GNS courses will continue to serve as a cornerstone of quality technical education in Nigeria.

It is my firm belief that the effective implementation of these reviewed General Studies curricula will empower our graduates to adapt to diverse challenges, think critically, communicate effectively, and ultimately make a positive and lasting impact on the nation's progress.

Prof. Idris M. Bugaje
EXECUTIVE SECRETARY NBTE, KADUNA

GENERAL STUDIES

Introduction

The General Studies (GNS) Curriculum, a foundational component of various National Diploma (ND) and Higher National Diploma (HND) Programmes, has remained largely unchanged since its development in 1999. A review of the GNS curriculum was carried out to address the evolving needs of Technical, Vocational Education (TVE) and the demands of the 21st century.

The Curriculum aims to instill knowledge and skills beyond technical specialization such as critical thinking, problem-solving, societal knowledge and effective communication skills.

The courses in English Language, Humanities and Social Sciences, seek to impart a sense of social responsibility, cultural sensitivity, and global awareness.

This revised GNS curriculum provides the students with:

- Intellectual, social, and ethical growth.
- Enhance critical thinking and problem-solving skills.
- Improved written and oral communication abilities.
- Sense of global awareness and social responsibility.
- Essential skills like numeracy, literacy, and problem-solving.

These elements of the GNS curriculum will produce diplomates who are not only technically proficient but also capable of contributing to society.

Lecturer Qualifications

General Studies courses should primarily be taught by lecturers from the GNS Department. However, in situations where qualified lecturers are unavailable in the GNS Department, the Department should employ the services of a qualified lecturer from another department of the same institution to teach the course or engage one on part-time.

Headship of the Department:

The HOD should not be lower than a Senior Lecturer in rank. He should be qualified in one of the discipline/field of study in GNS. He should possess at least a good Degree with relevant Postgraduate Degree and also be registered with the relevant professional body.

Teaching Staff

Lecturers with relevant qualifications and experience in teaching General Studies courses should possess a minimum of a Bachelor's degree in a relevant field.

ND Courses should be taught by Lecturer III and above in rank.

HND Courses should be taught by Lecturer II and above in rank

GUIDES TO THE USE OF THE CURRICULUM

In furtherance to achieve the objectives of general studies programme in Polytechnics and similar institutions in the country, National Diploma and Higher National Diploma students shall take the courses below:

S/N	COURSE CODE	COURSE TITLE	L	P	CH	CU
NATIONAL DIPLOMA (ND) COURSES						
1.	GNS 101	USE OF ENGLISH I	1	1	2	2
2.	GNS 102	COMMUNICATION IN ENGLISH I	1	1	2	2
3.	GNS 111	CITIZENSHIP EDUCATION I	2	-	2	2
4.	GNS 121	CITIZENSHIP EDUCATION II	2	-	2	2
5.	GNS 201	USE OF ENGLISH II	1	1	2	2
6.	GNS 202	COMMUNICATION IN ENGLISH II	1	1	2	2
7.	GNS 211	INTRODUCTION TO SOCIOLOGY	2	-	2	2
8.	GNS 213	INTRODUCTION TO MEDICAL SOCIOLOGY	2	-	2	2
HIGHER NATIONAL DIPLOMA (HND) COURSES						
1.	GNS 301	USE OF ENGLISH III	1	1	2	2
2.	GNS 302	COMMUNICATION IN ENGLISH III	1	1	2	2
3.	GNS 312	GENERAL PHILOSOPHY	2	-	2	2
4.	GNS 401	COMMUNICATION IN ENGLISH IV	1	1	2	2
5.	GNS 411	PSYCHOLOGY	3	-	3	3

National Board for Technical Education

NATIONAL DIPLOMA COURSES

PROGRAMME: NATIONAL DIPLOMA		
COURSE TITLE: USE OF ENGLISH I	COURSE CODE: GNS 101	CONTACT HOURS: 2
	CREDIT UNITS: 2	THEORETICAL: 1
YEAR: I SEMESTER: 0	PRE-REQUISITE:	PRACTICAL: 1
GOAL: This course is designed to provide the necessary study skills in the use of English language		
GENERAL OBJECTIVES: On completion of this course, the students should be able to: <ol style="list-style-type: none"> 1. Develop appropriate study skills. 2. Know the nature of language. 3. Know the basic rules of grammar. 4. Learn the essential qualities of paragraphs 5. Appreciate literary works in English 		

PROGRAMME: NATIONAL DIPLOMA						
COURSE TITLE: Use of English I			COURSE CODE: GNS 101		CONTACT HOURS: 2	
			CREDIT UNIT: 2		THEORETICAL: 1	
YEAR: I SEMESTER: 0			PRE-REQUISITE:		PRACTICAL: 1	
COURSE SPECIFICATION: THEORETICAL AND PRACTICAL						
GOAL: To provide the necessary study skills in the use of English language						
GENERAL OBJECTIVE 1.0: Develop appropriate study skills.						
THEORETICAL CONTENT				PRACTICAL CONTENT		
WEEK	SPECIFIC LEARNING OUTCOME	TEACHER'S ACTIVITIES	RESOURCES	SPECIFIC LEARNING OUTCOME	TEACHER'S ACTIVITIES	RESOURCES
1-3	1.1 Define note taking	Explain note taking.	Whiteboard Marker Textbooks Projector Computer Internet	Dietate passages for students. Use the dictionary correctly Locate materials in the library Read materials using different methods of reading	Guide students to: Take notes	Dictionary
	1.2 Explain the importance of note taking	Explain the importance of note taking				Reference Books
	1.3 List the methods of note taking	Explain different methods of note taking			Use the dictionary correctly	Charts
	1.4 Explain how to use the dictionary correctly	Explain the use of dictionary correctly			Locate materials in the library	Diagrams
	1.5 List information Sources in the library	Explain information sources in the library				Maps
	1.6 Identify good reading habits	Explain good reading habits			Read materials using the different methods of reading	Audio-books
	1.7 Explain the different methods of reading,;	Explain the different methods of reading,;				

	skimming, scanning, etc.	skimming, scanning, etc.				
GENERAL OBJECTIVE 2.0: Know the nature of Language						
4-6	<p>2.1 Define language</p> <p>2.2 Explain the characteristics of language</p> <p>2.3 Explain the four language skills,:</p> <ul style="list-style-type: none"> • Listening • Speaking • Reading • Writing <p>2.4 State the functions of language</p> <p>2.5 Identify the uses of English Language in Nigeria as the language of e.g.:</p> <ul style="list-style-type: none"> • Research • Government • Commerce etc. 	<p>Explain language</p> <p>Explain the characteristics of language</p> <p>Explain the four language skills,:</p> <ul style="list-style-type: none"> • Listening • Speaking • Reading • Writing <p>Explain the functions of language</p> <p>Explain the uses of English Language in Nigeria as the language of, e.g.:</p> <ul style="list-style-type: none"> • Research • Government • Commerce etc. 	<p>Textbooks</p> <p>Whiteboard</p> <p>Marker</p> <p>Internet</p> <p>Computer</p> <p>Projector</p>	<p>Use the 4 language skills effectively</p>	<p>Guide students to: Use the 4 language skills effectively</p>	<p>Tape recorder</p> <p>CD</p> <p>Video clips</p> <p>Audio clips</p> <p>Writing materials</p>

GENERAL OBJECTIVE 3.0: Know the basic rules of grammar						
7-9	3.1 Define grammar 3.2 Identify the parts of speech 3.4 Explain the uses of parts of speech in sentences 3.5 List the punctuation marks 3.6 Enumerate the uses of punctuation marks 3.7 Define idioms 3.8 Define affixation 3.9 Define figures of speech	Explain grammar Explain the parts of speech Explain the uses of parts of speech in sentences. Explain punctuation marks Explain the uses of punctuation marks Explain idioms Explain affixation Explain figures of speech	Textbooks Computer Whiteboard Markers Projector Internet	Break sentences into different parts of speech. Punctuate sentences and paragraphs appropriately Construct sentences to illustrate: <ul style="list-style-type: none"> • Idioms • Affixes • Figures of speech 	Guide students to: Break sentences into different parts of speech. Punctuate sentences and paragraphs appropriately. Construct sentences to illustrate: <ul style="list-style-type: none"> • Idioms • Affixes • Figures of speech 	Tape recorder CD Video clips Audio clips Writing materials
GENERAL OBJECTIVE 4.0: Know the essential qualities of paragraphs.						
10-11	4.1 Define a paragraph 4.2 Name the parts of a paragraph: <ul style="list-style-type: none"> • Topic sentence, • Development, • Conclusion/transition 	Explain paragraphing. Explain the parts of a paragraph: <ul style="list-style-type: none"> • Topic sentence, • Development, • Conclusion/transition 	Textbooks Computer Whiteboard Marker Projector Internet	Write specific paragraphs to illustrate 4.2 and 4.4	Guide students to: Write specific paragraphs to illustrate 4.2 and 4.4	Tape recorder CD/DVD Video clips Audio clips Writing materials

	<p>4.3 List the thematic qualities of a paragraph,:</p> <ul style="list-style-type: none"> • Unity • Coherence • Emphasis 	<p>Explain the thematic qualities of paragraph,:</p> <ul style="list-style-type: none"> • Unity • Coherence • Emphasis 				
	<p>4.4 Enumerate methods of paragraph development:</p> <ul style="list-style-type: none"> • Example • Definition • Comparison • Contrast etc. 	<p>Explain methods of paragraph development:</p> <ul style="list-style-type: none"> • Example • Definition • Comparison • Contrast etc. 				
	<p>4.5 Explain methods of ordering details in a paragraph;</p> <ul style="list-style-type: none"> • Less complex to more complex and vice versa • Less important to more important and vice versa, • Spatial • Chronological etc. 	<p>Explain methods of ordering details in a paragraph;</p> <ul style="list-style-type: none"> • Less complex to more complex and vice versa • Less important to more important and vice versa, • Spatial • Chronological etc. 				

GENERAL OBJECTIVE 5.0: Appreciate literary works in English.						
12-15	5.1 Define Literature	Explain Literature	Textbooks Projector White Board Marker Internet Computer	Read a short story.	Guide students to: Read a short story.	Tape recorder CD Video clips Audio clips Writing materials
	5.2 State the functions of literature	Explain the functions of literature		Role play characters in the story.	Role play the characters in the story.	
	5.3 Differentiate between the literary genres	Explain differences between the literature genres		Write an essay on a short story.	Write an essay on a short story.	
	5.4 Enumerate the terminology of prose fiction, e.g.: • Plot setting • Characterization etc.	Explain the terminology of prose fiction, e.g.: • Plot setting • Characterization etc.				
	5.5 Explain a short story	Explain a short story				

EVALUATION

C/A:40%

EXAMS: 60%

TOTAL: 100%

PROGRAMME: NATIONAL DIPLOMA		
COURSE: Communication in English 1	COURSE CODE: GNS 102	CONTACT HOURS: 2
	CREDIT UNITS: 2	THEORETICAL: 1
YEAR: I SEMESTER: 0	PRE-REQUISITE:	PRACTICAL: 1
GOAL: This course is designed to enable students acquire the necessary communication skills, know the techniques of correspondence and comprehend written materials.		
GENERAL OBJECTIVES: On completion of this course, the students should be able to: <ul style="list-style-type: none"> 1.0 Understand the concept of communication. 2.0 Know how to make oral presentations. 3.0 Know the essential elements of correspondence. 4.0 Apply the rules of comprehension and interpretation 		

PROGRAMME: NATIONAL DIPLOMA						
COURSE: Communication in English 1			COURSE CODE: GNS 102	CONTACT HOURS: 2		
			CREDIT UNITS: 2	THEORETICAL: 1		
YEAR: I SEMESTER: 0			PRE-REQUISITE:	PRACTICAL: 1		
COURSE SPECIFICATION: THEORETICAL AND PRACTICAL						
GOAL: This course is designed to enable students acquire the necessary communication skills, know the techniques of correspondence and comprehend written materials.						
GENERAL OBJECTIVE 1.0: Know the concept of communication.						
THEORETICAL CONTENT				PRACTICAL CONTENT		
WEEK	SPECIFIC LEARNING OUTCOME	TEACHER’S ACTIVITIES	RESOURCES	SPECIFIC LEARNING OUTCOME	TEACHER’S ACTIVITIES	RESOURCES
1-5	1.1 Define communication 1.2 Analyse the process of communication 1.3 Enumerate the purposes of communication 1.4 Explain the relationship between communication and language 1.5 Explain the impact of interference on communication at various levels, e.g.:	Explain Communication Explain the process of communication Explain the purposes of communication Explain the relationship between communication and language Explain the impact of interference on communication at various levels e.g.:	Textbooks Projects Computer DVD/CD Players Whiteboard Marker Internet	Use language in different communicative encounters.	Guide students to: Use language in different communicative encounters	Voice recorders Video clips

	<ul style="list-style-type: none"> Phonological Syntactic etc. <p>1.6 Define the following in communication:</p> <ul style="list-style-type: none"> Code-mixing Code-switching Dissonance 	<ul style="list-style-type: none"> Phonological Syntactic etc. <p>Explain the following in communication:</p> <ul style="list-style-type: none"> Code-mixing Code-switching Dissonance 				
GENERAL OBJECTIVE 2.0: Know how to make oral presentations						
6-9	<p>2.1 Explain organs of speech</p> <p>2.2 Explain the functions of the organs of speech production.</p> <p>2.4 Explain the phonemes of English.</p> <p>2.5 Explain the principles of effective speaking, correct use of:</p> <ul style="list-style-type: none"> Stress Rhythm Intonation patterns 	<p>Explain organs of speech.</p> <p>Explain the functions of the organs of speech in speech production.</p> <p>Explain the phonemes of English.</p> <p>Explain the principles of effective speaking, correct use of:</p> <ul style="list-style-type: none"> Stress Rhythm Intonation patterns 	<p>Charts</p> <p>Pictures</p> <p>DVD/CD player</p> <p>Textbooks</p> <p>Whiteboard</p> <p>Marker Projector</p> <p>Internet</p>	<p>Draw and label a diagram of the organs of speech.</p> <p>Pronounce correctly all the phonemes of English.</p> <p>Pronounce correctly by making distinctions between the different sound contrasts in the consonantal and vowel systems of English</p> <p>Read fluently.</p> <p>Make short speeches.</p>	<p>Guide students to: Draw and label a diagram of the organs of speech.</p> <p>Pronounce correctly all the phonemes of English.</p> <p>Pronounce correctly by making distinctions between the different sound contrasts in the consonantal and vowel systems of English</p> <p>Read fluently.</p> <p>Make short speeches</p>	<p>Diagrams</p> <p>Charts</p> <p>Audio visuals</p>

GENERAL OBJECTIVE 3.0: Know the essential elements of correspondence						
10-12	3.1 Identify the various types of correspondence e.g.: <ul style="list-style-type: none"> Letters Memos Circulars Notices etc. 	Explain the various types of correspondence e.g.: <ul style="list-style-type: none"> Letters Memos Circulars Notices etc. 	Textbooks Projects DVD/CD Players White Board Markers Computer Internet	Write formal and informal letters.	Guide students to: Write formal and informal letters.	Samples of letters Samples of memo Samples of circulars Writing materials
	3.2 Explain the various parts of a letter: <ul style="list-style-type: none"> Sender's address, Date etc. 	Explain the various parts of a letter: <ul style="list-style-type: none"> Sender's address, Date etc. 				
	3.3 Explain formal and informal letters.	Explain formal and informal letters.				
	3.4 Explain the characteristics of styles suitable for formal and informal letters.	Explain the characteristics of styles suitable for formal and informal letters.				
	3.5 Explain the functions of the first, middle and last paragraphs.	Explain the functions of the first, middle and last paragraphs.				
GENERAL OBJECTIVE 4.0: Apply the rules of comprehension and interpretation						
13-15	4.1 Identify main ideas in a given passage.	Explain main ideas from given passages.	Textbooks CD/DVD Players Projectors	Draw conclusions from available information.	Guide students to: Draw conclusions from available information.	Samples of letters Samples of memo
	4.2 Explain how to differentiate main	Explain how to differentiate main ideas				

	ideas from details in a given passage.	from details in a given passage.	White board Marker Computer Internet.			Samples of circulars
	4.3 Explain how to use main idea to anticipate specific details in a passage.	Explain how to use main idea to anticipate specific details in a passage.				Writing materials
	4.4 Explain how to use context clues to aid comprehension.	Explain how to use context clues to aid comprehension.				
	4.5 Identify relationship patterns of ideas in a passage.	Explain the relationship patterns of ideas in a passage.				
	4.6 Explain how to use context clues such as: <ul style="list-style-type: none"> • Definitions • Restatements • Examples to derive meaning. 	Explain how to use context clues such as: <ul style="list-style-type: none"> • Definitions • Restatements • Examples to derive meaning. 				
	4.7 Explain how affixes modify meanings.	Explain how affixes modify meanings.				
	4.8 Explain how to interpret figurative language in a passage.	Explain how to interpret figurative language in a passage.				

EVALUATION

C/A:40% EXAMS: 60% TOTAL: 100%

PROGRAMME: NATIONAL DIPLOMA		
COURSE: Citizenship Education I	COURSE CODE: GNS 111	CONTACT HOURS: 2
	CREDIT UNITS: 2	THEORETICAL: 2
YEAR: I SEMESTER:	PRE-REQUISITE:	PRACTICAL: 0
GOAL: This course is designed to expose the students to the basic concepts, principles and provisions of the Nigerian constitution.		
GENERAL OBJECTIVES: On completion of this course, the students should be able to: <ul style="list-style-type: none"> 1.0 Understand the early civilizations in Nigeria 2.0 Understand the influence of Arab trade in Nigeria 3.0 Understand the early European contacts in Nigeria. 4.0 Understand the European subjugation and partition of Nigeria. 5.0 Understand the constitution of Nigeria. 6.0 Understand the federal system of government in Nigeria. 7.0 Understand the constitutional rights and obligations of Nigerian citizens. 8.0 Understand citizenship. 9.0 Understand the fundamental objectives and directive principles of state policy of Nigeria. 		

PROGRAMME: NATIONAL DIPLOMA						
COURSE: Citizenship Education I			COURSE CODE: GNS 111		CONTACT HOURS: 2	
			CREDIT UNIT: 2		THEORETICAL: 2	
YEAR: I SEMESTER:			PRE-REQUISITE:		PRACTICAL: 0	
COURSE SPECIFICATION: THEORETICAL AND PRACTICAL						
GOAL: This course is designed to expose the students to the basic concepts, principles and provisions of the Nigerian constitution.						
GENERAL OBJECTIVE 1.0: Understand the early civilizations in Nigeria						
THEORETICAL CONTENT				PRACTICAL CONTENT		
WEEK	SPECIFIC LEARNING OUTCOME	TEACHER’S ACTIVITIES	RESOURCES	SPECIFIC LEARNING OUTCOME	TEACHER’S ACTIVITIES	RESOURCES
1-2	1.1 Define civilization	Explain civilization	Charts Pictures DVD/CD player Textbooks Whiteboard Marker Projector Computer Internet			
	1.2 Explain the impact of civilization in Nigeria	Explain the impact of civilization in Nigeria				
	1.3 Explain NOK civilization (1000 BCE – 300 CE)	Explain NOK civilization (1000 BCE – 300 CE)				
	1.4 Explain Kanem-Bornu Empire (700- 1900CE)	Explain Kanem-Bornu Empire (700-1900CE)				
	1.5 Explain Hausa Kingdoms (1200 – 1800 CE)	Explain Hausa Kingdoms (1200 – 1800 CE)				
	1.6 Explain Yoruba Kingdoms (1300-1800 CE)	Explain Yoruba Kingdoms (1300- 1800 CE)				
	1.7 Explain Igbo Ukwu	Explain Igbo Ukwu (700				

	(700 – 1500 CE)	– 1500 CE)				
	1.8 Explain Oyo Empire (1300 – 1836 CE)	Explain Oyo Empire (1300 – 1836 CE)				
	1.9 Explain Benin Kingdom (1200 – 1897 CE)	Explain Benin Kingdom (1200 – 1897 CE)				
	1.10 Explain the contributions of early civilizations to the development of Nigeria.	Explain the contributions of early civilizations to the development of Nigeria.				
GENERAL OBJECTIVE 2.0: Understand the influence of Arab trade in Nigeria.						
3-4	<p>2.1 Explain the emergence of Arab trade in Nigeria</p> <p>2.2 Explain the economic influence of the Arab trade in Nigeria:</p> <ul style="list-style-type: none"> • Establishment of trade routes • Introduction of new commodities • Growth of cities <p>2.3 Explain the cultural influence of the Arab trade in Nigeria:</p>	<p>Explain the emergence of Arab trade in Nigeria</p> <p>Explain the economic influence of the Arab trade in Nigeria:</p> <ul style="list-style-type: none"> • Establishment of trade routes • Introduction of new commodities • Growth of cities <p>Explain the cultural influence of the Arab trade in Nigeria:</p>	<p>Charts</p> <p>Pictures</p> <p>DVD/CD player</p> <p>Textbooks</p> <p>Whiteboard</p> <p>Marker</p> <p>Projector</p> <p>Computer</p> <p>Internet</p>			

	<ul style="list-style-type: none"> • Introduction of Islam • Influence of Architecture • Impact on Language and Literature <p>2.4 Explain the social influence of the Arab trade in Nigeria:</p> <ul style="list-style-type: none"> • Impact on social hierarchy • Influence on marriage and family • Impact on education <p>2.5 Explain the legacy of Arab trade in Nigeria:</p> <ul style="list-style-type: none"> • Continued cultural exchange • Islamic heritage • Economic ties 	<ul style="list-style-type: none"> • Introduction of Islam • Influence of Architecture • Impact on Language and Literature <p>Explain the social influence of the Arab trade in Nigeria:</p> <ul style="list-style-type: none"> • Impact on social hierarchy • Influence on marriage and family • Impact on education <p>Explain the legacy of Arab trade in Nigeria:</p> <ul style="list-style-type: none"> • Continued cultural exchange • Islamic heritage • Economic ties 				
GENERAL OBJECTIVE 3.0: Understand the early European contacts in Nigeria.						
5	3.1 Explain the early European contacts in Nigeria	Explain the early European contacts in Nigeria	Computer Charts Pictures DVD/CD player Textbooks			
	3.2 Explain the Portuguese	Explain the Portuguese				

	<p>Exploration (1480s – 1500s)</p> <p>3.3 Explain British Exploration (1700s – 1800s)</p> <p>3.4 Explain British colonization (1800s – 1900s)</p> <p>3.5 Explain the impact of early European contact:</p> <ul style="list-style-type: none"> • Disruption of traditional trade networks • Introduction of Christianity • Exploration of natural resources • Colonial legacy 	<p>Exploration (1480s – 1500s)</p> <p>Explain British Exploration (1700s – 1800s)</p> <p>Explain British colonization (1800s – 1900s)</p> <p>Explain the impact of early European contact:</p> <ul style="list-style-type: none"> • Disruption of traditional trade networks • Introduction of Christianity • Exploration of natural resources • Colonial legacy 	<p>Whiteboard</p> <p>Marker</p> <p>Projector</p> <p>Internet</p>			
GENERAL OBJECTIVE 4.0: Understand the European subjugation and partition of Nigeria.						
6-7	<p>4.1 Explain European subjugation and partition of Nigeria</p> <p>4.2 Explain the causes of European subjugation:</p> <ul style="list-style-type: none"> • Economic Interest • Competition 	<p>Explain European subjugation and partition of Nigeria</p> <p>Explain the causes of European subjugation:</p> <ul style="list-style-type: none"> • Economic Interest • Competition 	<p>Computer</p> <p>Charts</p> <p>Pictures</p> <p>DVD/CD player</p> <p>Textbooks</p> <p>Whiteboard</p> <p>Marker</p> <p>Projector</p>			

	for colonies <ul style="list-style-type: none"> • Mission activities 	for colonies <ul style="list-style-type: none"> • Missionary activities 	Internet			
	4.3 Explain the process of subjugation: <ul style="list-style-type: none"> • Exploration and mapping • Treaties and agreement • Military conquest • Colonial administration 	Explain the process of subjugation: <ul style="list-style-type: none"> • Exploration and mapping • Treaties and agreement • Military conquest • Colonial administration 				
	4.4 Explain the impact of European subjugation: <ul style="list-style-type: none"> • Loss of sovereignty • Cultural destruction • Economic exploitation • Legacy of colonialism 	Explain the impact of European subjugation: <ul style="list-style-type: none"> • Loss of sovereignty • Cultural destruction • Economic exploitation • Legacy of colonialism 				
	4.5 Explain the partitioning of Nigeria: <ul style="list-style-type: none"> • Berlin conference • British colonisation • Amalgamation of Nigeria 	Explain the partitioning of Nigeria: <ul style="list-style-type: none"> • Berlin conference • British colonisation • Amalgamation of Nigeria 				
GENERAL OBJECTIVE 5.0: Understand the constitution of Nigeria						
8-9	5.1 Define Constitution.	Explain Constitution.	Computer Charts			
	5.2 Distinguish the	Explain the different	Pictures			

	different types of constitutions.	types of constitutions.	DVD/CD player Textbooks Whiteboard Marker Projector Internet			
	5.3 Explain provisions of international constitutions.	Explain provisions of international constitutions.				
	5.4 Explain the effectiveness of international constitution	Explain the effectiveness of international constitution				
	5.5 Explain the supremacy of the Nigerian constitution to other laws with emphasis on the 1989 constitution.	Explain the supremacy of the Nigerian constitution to other laws with emphasis on the 1989 constitution.				
	5.6 Explain the main parts of the constitution	Explain the main parts of the constitution				
	5.7 Explain the merits and demerits of each of the Nigerian constitution.	Explain the merits and demerits of each of the Nigerian constitution.				
	5.8 Explain the historical developments of the Nigerian constitution.	Explain the historical developments of the Nigerian constitution.				
	5.9 Explain the merits and demerits of each of the Nigerian constitutions.	Explain the merits and demerits of each of the Nigerian constitutions.				

	5.10 Explain the concept of “Rule of law”	Explain the concept of “Rule of law”				
GENERAL OBJECTIVE 6.0: Understand the federal system of government in Nigeria						
10-11	6.1 Describe a Federation 6.2 Distinguish a federation from a confederation. 6.3 Explain the basis for the federal system in Nigeria. 6.4 Explain the evolution, structure and functions of the federal system in Nigeria 6.5 Explain the relationships among three tiers of government in Nigeria 6.6 Explain the revenue allocation formula in operation in Nigeria	Explain a Federation Distinguish a federation from a confederation. Explain the basis for the federal system in Nigeria. Explain the evolution, structure and functions of the federal system in Nigeria Explain the relationships among three tiers of government in Nigeria Explain the revenue allocation formula in operation in Nigeria	Computer Charts Pictures DVD/CD player Textbooks Whiteboard Marker Projector Internet Nigerian constitution.			
GENERAL OBJECTIVE 7.0: Understand the constitutional rights and obligations of Nigerian citizens						
12-13	7.1 Explain the significance of rights and obligations in Nigeria 7.2 Assess government’s protection of	Explain the significance of rights and obligations in Nigeria Explain government’s protection of fundamental	Textbooks Projects DVD/CD Players Whiteboard Marker			

	<p>fundamental rights as contained in the Nigeria Constitution.</p> <p>7.3 Explain the responsibilities and duties of Nigerian citizens and the benefits for performing them</p> <p>7.4 Explain the responsibilities and duties of constituted authority to the people</p> <p>7.5 Explain the responsibilities of duties of government to the people</p>	<p>rights as contained in the Nigeria Constitution.</p> <p>Explain the responsibilities and duties of Nigerian citizens and the benefits for performing them</p> <p>Explain the responsibilities and duties of constituted authority to the people</p> <p>Explain the responsibilities of duties of government to the people</p>	<p>Computer Internet Nigerian constitution.</p>			
GENERAL OBJECTIVE 8.0: Understand citizenship						
14	<p>8.1 Explain the significance of citizenship.</p> <p>8.2 Explain the principles and benefits of citizenship</p> <p>8.3 Explain the differences in the mode of acquiring citizenship</p> <p>8.4 Explain the merits and demerits of each type of citizenship</p>	<p>Explain the significance of citizenship.</p> <p>Explain the principles and benefits of citizenship</p> <p>Explain the differences in the mode of acquiring citizenship</p> <p>Explain the merits and demerits of each type of citizenship</p>	<p>Textbooks CD/DVD Players Projectors Whiteboard Marker Computer Internet.</p>			

	8.5 Explain the basis for the acquisition and withdrawal of Nigerian citizenship	Explain the basis for the acquisition and withdrawal of Nigerian citizenship				
	8.6 Examine the benefits derivable from Nigerian citizenship	Explain the benefits derivable from Nigerian citizenship				
GENERAL OBJECTIVE 9.0: Understand the fundamental objectives and directive principles of state policy of Nigeria						
15	<p>9.1 List the fundamental obligations of government as provided in the constitution</p> <p>9.2 Explain the general provisions of the fundamental objectives and directive principles of state policy.</p> <p>9.3 Explain the political, economic, social and educational policies of Nigeria</p> <p>9.4 Explain the directive principles and policy of the Nigerian government on:</p> <ul style="list-style-type: none"> • Culture • Mass media • National ethics • Duties of the 	<p>Explain the fundamental obligations of government as provided in the constitution</p> <p>Explain the general provisions of the fundamental objectives and directive principles of state policy.</p> <p>Explain the political, economic, social and educational policies of Nigeria</p> <p>Explain the directive principles and policy of the Nigerian government on:</p> <ul style="list-style-type: none"> • Culture • Mass media • National ethics • Duties of the 	Textbooks CD/DVD Players Projectors Whiteboard Marker Computer Internet.			

	citizen.	citizen.				
	9.5 Explain the fundamental objectives and directive principles of state policy by government and people of Nigeria	Explain the fundamental objectives and directive principles of state policy by government and people of Nigeria				

EVALUATION:

C/A:40%

EXAMS: 60%

TOTAL: 100%

National Board for Technical Education

PROGRAMME: NATIONAL DIPLOMA		
COURSE: Citizenship Education II	COURSE CODE: GNS 121	CONTACT HOURS: 2
	CREDIT UNITS: 2	THEORETICAL: 2
YEAR: I SEMESTER:	PRE-REQUISITE:	PRACTICAL: 0
GOAL: This course is designed to create awareness and consciousness of Nigerian political institutions and structures, democratic principles and social values in the mind of the students		
GENERAL OBJECTIVES: On completion of this course, the students should be able to: <ul style="list-style-type: none"> 1.0 Understand the Nigerian Independence 2.0 Understand the impact of military regimes in Nigeria 3.0 Understand the history of Democracy in Nigeria 4.0 Understand the arms of government. 5.0 Understand constituted authority. 6.0 Understand national identity. 7.0 Understand national ethics and discipline in national life. 8.0 Understand some methods of environmental protection 		

PROGRAMME: NATIONAL DIPLOMA						
COURSE TITLE: Citizenship Education II			COURSE CODE: GNS 121		CONTACT HOURS: 2	
			CREDIT UNITS: 2		THEORETICAL: 2	
YEAR: I SEMESTER:			PRE-REQUISITE:		PRACTICAL:	
COURSE SPECIFICATION: THEORETICAL AND PRACTICAL						
GOAL: This course is designed to create awareness and consciousness of Nigerian political institutions and structures, democratic principles and social values in the mind of the students.						
GENERAL OBJECTIVE 1.0: Understand the Nigerian Independence.						
THEORETICAL CONTENT				PRACTICAL CONTENT		
WEEK	SPECIFIC LEARNING OUTCOME	TEACHER’S ACTIVITIES	RESOURCES	SPECIFIC LEARNING OUTCOME	TEACHER’S ACTIVITIES	RESOURCES
1-2	1.1 Explain the pre-independence era in Nigeria: <ul style="list-style-type: none">Nationalist movementsConstitutional reforms 1.2 Explain independence negotiations under: <ul style="list-style-type: none">Lancaster House conferenceIndependence agreement 1.3 Explain Nigerian Independence1.4 Explain post-independence era:	Explain the pre-independence era in Nigeria: <ul style="list-style-type: none">Nationalist movementsConstitutional reforms Explain independence negotiations under: <ul style="list-style-type: none">Lancaster House conferenceIndependence agreement Explain Nigerian IndependenceExplain post-independence era:	Charts Pictures DVD/CD player Textbooks Whiteboard Marker Projector Computer Internet			

	<ul style="list-style-type: none"> • Early challenges • Military interventions • Democratic reforms 	<ul style="list-style-type: none"> • Early challenges • Military interventions • Democratic reforms 				
	1.5 Explain the need for government.	Explain the need for government				
	1.6 Describe the various systems of government.	Explain the various systems of government.				
	1.7 Examine the various forms of government	Explain the various forms of government				
	1.8 Outline the functions of government	Explain the functions of government				
	1.9 Explain the various processes of an election.	Explain the various processes of an election.				
	1.10 Explain the role and importance of political parties in an election.	Explain the role and importance of political parties in an election.				
	1.11 Explain the functions of other agencies in an election.	Explain the functions of other agencies in an election.				
	1.12 Explain the need for a free and fair election	Explain the need for a free and fair election				

GENERAL OBJECTIVE 2.0: Understand the impact of military regimes in Nigeria.

3-4	<p>2.1 Define military regimes</p> <p>2.2 Explain the impact of military regimes in Nigeria</p> <p>2.3 Explain the historical context of military interventions in Nigeria:</p> <ul style="list-style-type: none"> • 1966, • 1983, • 1993. <p>2.4 Describe the key features of military rule in Nigeria:</p> <ul style="list-style-type: none"> • Authoritarianism • Censorship • Human rights abuses <p>2.5 Explain the major policies and programs implemented by military regimes:</p> <ul style="list-style-type: none"> • Local government reforms • State creation 	<p>Explain military regimes</p> <p>Explain the impact of military regimes in Nigeria</p> <p>Explain the historical context of military interventions in Nigeria:</p> <ul style="list-style-type: none"> • 1966, • 1983, • 1993. <p>Explain the key features of military rule in Nigeria:</p> <ul style="list-style-type: none"> • Authoritarianism • Censorship • Human rights abuses <p>Explain the major policies and programs implemented by military regimes:</p> <ul style="list-style-type: none"> • Local government reforms • State creation 	<p>Charts</p> <p>Pictures</p> <p>DVD/CD player</p> <p>Textbooks</p> <p>Whiteboard</p> <p>Marker</p> <p>Projector</p> <p>Computer</p> <p>Internet</p>			
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	<ul style="list-style-type: none"> • Agricultural development • Educational Expansion <p>2.6 Explain the economic impact of military rule on Nigeria:</p> <ul style="list-style-type: none"> • Inflation • Corruption • Poverty <p>2.7 Explain the social and cultural implications of military rule on Nigerian society:</p> <ul style="list-style-type: none"> • Suppression of dissent • Censorship • National Integration 	<ul style="list-style-type: none"> • Agricultural development • Educational Expansion <p>Explain the economic impact of military rule on Nigeria:</p> <ul style="list-style-type: none"> • Inflation • Corruption • Poverty <p>Explain the social and cultural implications of military rule on Nigerian society:</p> <ul style="list-style-type: none"> • Suppression of dissent • Censorship • National Integration 				
GENERAL OBJECTIVE 3.0: Understand the history of Democracy in Nigeria						
5	<p>3.1 Describe the evolution of democracy in Nigeria from colonial times to the present day.</p> <p>3.2 Explain the key features of Nigeria's pre-independence and post-independence political systems</p>	<p>Explain the evolution of democracy in Nigeria from colonial times to the present day.</p> <p>Explain the key features of Nigeria's pre-independence and post-independence political systems</p>	<p>Charts</p> <p>Pictures</p> <p>DVD/CD player</p> <p>Textbooks</p> <p>Whiteboard</p> <p>Marker</p> <p>Projector</p> <p>Computer</p> <p>Internet</p>			

	3.3 Explain the major political parties and leaders in Nigeria's democratic history	Explain the major political parties and leaders in Nigeria's democratic history				
	3.4 Explain the impact of colonialism, military rule, and civilian governments on Nigeria's democratic development	Explain the impact of colonialism, military rule, and civilian governments on Nigeria's democratic development				
GENERAL OBJECTIVE 4.0: Understand the arms of government						
6-7	4.1 Explain the functions of the legislature, the executive and the judiciary at federal, state and local government levels	Explain the functions of the legislature, the executive and the judiciary at federal, state and local government levels	Charts Pictures DVD/CD player Textbooks Whiteboard Marker Projector Computer Internet			
	4.2 Explain the relationship among the three arms of government	Explain the relationship among the three arms of government				
	4.3 Explain the principles of "Separation of power" and "check and balance" in government	Explain the principles of "Separation of power" and "check and balance" in government				
	4.4 Explain the processes of election/ appointment at the three levels of government	Explain the processes of election / appointment at the three levels of government				

	4.5 Explain removal of the Executive at the three levels of government	Explain removal of the Executive at the three levels of government				
	4.6 Explain the main components of the Nigerian judicial system and its independence	Explain the main components of the Nigerian judicial system and its independence				
	4.7 Explain the components of the code of conduct for public officers	Explain the components of the code of conduct for public officers				
	4.8 Explain the effectiveness of the executive in the management of public funds	Explain the effectiveness of the executive in the management of public funds				
	4.8 Explain the performance of the mass media in Nigeria	Explain the performance of the mass media in Nigeria				
GENERAL OBJECTIVE 5.0: Understand constituted authority						
8-9	5.1 Explain the term constituted authority	Explain the term constituted authority	Charts Pictures DVD/CD player			
	5.2 Distinguish between the types of constituted authority	Distinguish between the types of constituted authority	Textbooks Whiteboard Marker			

	5.3 Explain the concept of bureaucracy	Explain the concept of bureaucracy	Projector Computer Internet			
	5.4 Explain different forms of delegated authority in a modern state	Explain different forms of delegated authority in a modern state				
	5.5 Distinguish between the terms “Power” and “Authority”	Distinguish between the terms “Power” and “Authority”				
	5.6 Explain the forms and effects of abuse of power	Explain the forms and effects of abuse of power				
	5.7 Distinguish between the terms “Leadership” and “Followership”	Distinguish between the terms “Leadership” and “Followership”				
	5.8 Explain the roles of leaders and followers in nation building	Explain the roles of leaders and followers in nation building				
	5.9 Explain the good qualities of leaders and followers	Explain the good qualities of leaders and followers				
GENERAL OBJECTIVE 6.0: Understand national identity.						
10-11	6.1 Explain the need for and ways of preserving national identity	Explain the need for and ways of preserving national identity	Charts Pictures DVD/CD player Textbooks Whiteboard Marker			
	6.2 Explain the role and significance of national	Explain the role and significance of national				

	<p>symbols</p> <p>6.3 Explain the contributions of selected heroes and heroines towards the development of Nigeria</p> <p>6.4 State similarities and differences of various aspects of culture in Nigeria</p> <p>6.5 Explain the role of culture in national integrity</p>	<p>symbols</p> <p>Explain the contributions of selected heroes and heroines towards the development of Nigeria</p> <p>Explain similarities and differences of various aspects of culture in Nigeria</p> <p>Explain the role of culture in national integrity</p>	<p>Projector</p> <p>Computer</p> <p>Internet</p>			
GENERAL OBJECTIVE 7.0: Understand national ethics and discipline in national life.						
12-13	<p>7.1 Explain the need for national ethics</p> <p>7.2 Relate various aspects of national ethics to national development</p> <p>7.3 Explain the causes and consequences of indiscipline in the nation</p> <p>7.4 Explain the methods used by public agencies in the control</p>	<p>Explain the need for national ethics</p> <p>Explain various aspects of national ethics to national development</p> <p>Explain the causes and consequences of indiscipline in the nation</p> <p>Explain the methods used by public agencies in the control of</p>	<p>Charts</p> <p>Pictures</p> <p>DVD/CD player</p> <p>Textbooks</p> <p>Whiteboard</p> <p>Marker</p> <p>Projector</p> <p>Computer</p> <p>Internet</p>			

	of indiscipline	indiscipline				
	7.5 Explain how citizens can participate in the control of indiscipline	Explain how citizens can participate in the control of indiscipline				
	7.6 Explain the need to maintain the right attitudes towards public property	Explain the need to maintain the right attitudes towards public property				
GENERAL OBJECTIVE 8.0: Understand some methods of environmental protection						
14-15	8.1 Explain the concept of environment	Explain the concept of environment	Charts Pictures DVD/CD player			
	8.2 Explain the components of the Nigerian environment	Explain the components of the Nigerian environment	Textbooks Whiteboard Marker			
	8.3 Explain the impact of the environment on human development	Explain the impact of the environment on human development	Projector Computer Internet			
	8.4 List ways of reducing over exploitation of the environment	Explain ways of reducing over exploitation of the environment				
	8.5 Explain the different forms, causes and effects of pollution on the environment	Explain the different form, causes and effects of pollution on the environment				
	8.6 Explain the different	Explain the different				

	methods of controlling pollution	methods of controlling pollution				
	8.7 Explain the different methods used for the conversion of the environment	Explain the different methods used for the conversion of the environment				
	8.8 Explain the effectiveness of national and international conservation agencies	Explain the effectiveness of national and international conservation agencies				

EVALUATION

C/A:40%

EXAMS: 60%

TOTAL: 100%

National Board for Technical Education

PROGRAMME: NATIONAL DIPLOMA		
COURSE TITLE: Use of English II	COURSE CODE: GNS 201	CONTACT HOURS: 2
	CREDIT UNITS: 2	THEORETICAL: 1
YEAR: II SEMESTER: 0	PRE-REQUISITE:	PRACTICAL: 1
GOAL: This course is designed to provide the necessary study skills in the use of English language		
GENERAL OBJECTIVES: On completion of this course, the students should be able to: <ul style="list-style-type: none"> 1.0 Know the rules of grammar 2.0 Know good essays 3.0 Comprehend the differences between denotative and connotative uses of words. 4.0 Know the techniques of comprehension and summary writing. 5.0 Appreciate literature in English. 		

PROGRAMME: NATIONAL DIPLOMA						
COURSE TITLE: Use of English II				COURSE CODE: GNS 201		CONTACT HOURS: 2
				CREDIT UNITS: 2		THEORETICAL: 1
YEAR: II SEMESTER: 0				PRE-REQUISITE:		PRACTICAL: 1
COURSE SPECIFICATION: THEORETICAL AND PRACTICAL						
GOAL: This course is designed to provide the necessary study skills in the use of English language						
GENERAL OBJECTIVE 1.0: Know the rules of grammar.						
THEORETICAL CONTENT				PRACTICAL CONTENT		
WEEK	SPECIFIC LEARNING OUTCOME	TEACHER’S ACTIVITIES	RESOURCES	SPECIFIC LEARNING OUTCOME	TEACHER’S ACTIVITIES	RESOURCES
1-3	1.1 Define phrase	Explain phrase	Text books White board Internet Computer Marker Projector CD	Construct different types of sentences.	Guide students to: Construct different types of sentences.	Samples of letters Samples of memo Samples of circulars Writing materials
	1.2 Explain the types of phrases, e.g.: <ul style="list-style-type: none">• Noun• Verbal• Adjectival etc.	Explain types of phrases e.g.: <ul style="list-style-type: none">• Noun• Verbal• Adjectival etc.				
	1.3 Define clause	Explain the clause				
	1.4 Define sentence	Explain sentence				
	1.5 Explain the different types of sentences, e.g.: <ul style="list-style-type: none">• Simple• Compound• Complex• Compound-complex	Explain the different types of sentences e.g.: <ul style="list-style-type: none">• Simple• Compound• Complex• Compound-complex				

GENERAL OBJECTIVE 2.0: Know good essays.						
4-6	2.1 Define essay.	Explain essay	Text books White board Internet Computer Markers Projector CD.	Draw a good essay outline. Write essays on narrative and descriptive topics	Guide students to: Draw a good essay outline. Write essays on narrative and descriptive topics	Sample story outline Writing materials
	2.2 Explain the different types of essays.	Explain the different types of essay.				
	2.3 Explain narrative and descriptive essays	Explain narrative and descriptive essays				
	2.4 Discuss the features of narrative and descriptive essays.	Explain the features of narrative and descriptive essays.				
	2.5 Explain how to generate relevant information on a given essay topic.	Explain how to generate relevant information for writing an essay.				
	2.6 Discuss a good essay outline.	Explain a good essay outline.				
GENERAL OBJECTIVE 3.0: Comprehend the difference between denotative and connotative uses of words.						
7-8	3.1 Explain denotation	Explain denotation	Text books White board Internet Computer Marker Projector CD.	Recognize words used denotatively Use words denotatively. Recognize words used connotatively.	Guide students to: Recognize words used denotatively. Use words denotatively. Recognize words used connotatively.	Dictionary
	3.2 Explain connotation	Explain connotation				
	3.3 Explain denotative and connotative usage in groups of synonyms e.g.: <ul style="list-style-type: none">• Woman lady	Explain denotative and connotative usage in groups of synonyms e.g.: <ul style="list-style-type: none">• Woman lady• Patient.				

	<ul style="list-style-type: none"> • Patient. 			Use words connotatively.	Use words connotatively.	
GENERAL OBJECTIVE 4.0: Know the techniques of comprehension and summary writing.						
9-11	<p>4.1 Explain:</p> <ul style="list-style-type: none"> • Colloquialism • Slangs • Jargons <p>4.2 Define summary writing</p> <p>4.3 Explain how to distinguish between types of summary</p> <p>4.4 Explain the steps in summary writing</p>	<p>Explain:</p> <ul style="list-style-type: none"> • Colloquialism • Slangs • Jargons <p>Explain summary writing</p> <p>Explain how to distinguish between types of summary</p> <p>Explain the steps in summary writing</p>	<p>Text books</p> <p>White board</p> <p>Internet</p> <p>Computer</p> <p>Marker</p> <p>Projector</p> <p>CD</p>	Write a good summary of given passages.	Guide students to: Write a good summary of given passages.	<p>Sample passages</p> <p>Writing materials</p>
GENERAL OBJECTIVE 5.0: Appreciate literature in English						
12-15	<p>5.1 Define drama.</p> <p>5.2 Explain the types of drama. e.g.:</p> <ul style="list-style-type: none"> • Comedy • Tragedy • Tragic-comedy • Farce • Burlesque • Opera. 	<p>Explain drama</p> <p>Explain the types of drama. e.g.:</p> <ul style="list-style-type: none"> • Comedy • Tragedy • Tragic-comedy • Farce • Burlesque • Opera. 	<p>Text books</p> <p>White board</p> <p>Internet</p> <p>Computer</p> <p>Marker</p> <p>Projector</p> <p>CD</p>	Act out a drama.	Guide students to: Act out a drama	<p>Video clips</p> <p>Makeshift stage</p>

	<p>5.3 Explain the terminologies of drama, e.g.:</p> <ul style="list-style-type: none"> • Act • Resolution • Conflict • Soliloquy. 	<p>Explain the terminologies of drama, e.g.:</p> <ul style="list-style-type: none"> • Act • Resolution • Conflict • Soliloquy. 				
	5.4 Define radio drama.	Explain radio drama.				
	5.5 Define television drama.	Explain television drama				
	5.6 Explain the characteristics of both radio and television drama.	Explain the characteristics of both radio and television drama.				
	5.7 Explain the differences between radio and television drama	Explain the differences between radio and television drama				

EVALUATION

C/A:40%

EXAMS: 60%

TOTAL: 100%

PROGRAMME: NATIONAL DIPLOMA		
COURSE TITLE: Communication In English II	COURSE CODE: GNS 202	CONTACT HOURS: 2
	CREDIT UNITS: 2	THEORETICAL: 1
YEAR: II SEMESTER: 0	PRE-REQUISITE:	PRACTICAL: 1
GOAL: This course is designed to enable students acquire the necessary communication skills, know the techniques of correspondence and comprehend written materials		
GENERAL OBJECTIVES: On completion of this course, the students should be able to: 1.0 Know registers. 2.0 Know the principles of correspondence. 3.0 Know the principles of writing for publication. 4.0 Know report writing.		

PROGRAMME: NATIONAL DIPLOMA						
COURSE TITLE: Communication in English II			COURSE CODE: GNS 202		CONTACT HOURS: 2	
			CREDIT UNITS: 2		THEORETICAL: 1	
YEAR: II SEMESTER: 0			PRE-REQUISITE:		PRACTICAL: 1	
COURSE SPECIFICATION: THEORETICAL AND PRACTICAL						
GOAL: This course is designed to enable students acquire the necessary communication skills, know the techniques of correspondence and comprehend written materials						
GENERAL OBJECTIVE 1.0: Know Registers.						
THEORETICAL CONTENT				PRACTICAL CONTENT		
WEEK	SPECIFIC LEARNING OUTCOME	TEACHER’S ACTIVITIES	RESOURCES	SPECIFIC LEARNING OUTCOME	TEACHER’S ACTIVITIES	RESOURCES
1-3	1.1 Define registers. 1.2 Explain factors influencing register,: <ul style="list-style-type: none">• Field (profession)• Mode (speech or writing)• Tenor (relationship between the interacting parties).	Explain registers. Explain the factors that influence registers: <ul style="list-style-type: none">• Field (profession)• Mode (speech or writing)• Tenor (relationship between the interacting parties).	Textbooks Journals Internet Computer Projector White board Marker CD/DVD	Recognizing registers. Use registers appropriately	Guide students to: Recognize registers. Use registers appropriately.	Sample registers Dictionaries Sample style guide

	1.3 Explain items of register peculiar to different professions.	Explain items of registers peculiar to different professions.				
	1.4 Explain items of register in a given passage	Explain items of register in a given passage				
	1.5 Define jargon.	Explain jargon				
	1.6 Explain the uses of jargon.	Explain the uses of jargons.				
GENERAL OBJECTIVE 2.0: Know the Principles of Correspondence						
4- 7	2.1 Explain different types of business letters e.g.: <ul style="list-style-type: none"> • Applications • Enquiries • Invitations • Complaints, with their replies. 	Explain the different types of business letters e.g.: <ul style="list-style-type: none"> • Applications • Enquiries • Invitations • Complaints, with their replies. 	Textbooks Journals Internet Computer Projector White board Marker CD/DVD	Write the different types of business letters.	Guide students to: Write the different types of business letters.	Sample business letter Writing materials
	2.2 Describe suitable languages for specific types of letters.	Explain the language suitable for specific types of letters.				

GENERAL OBJECTIVE 3.0: Apply the Principle of Writing for Publication.						
8-11	3.1 Explain the techniques of writing for publication.	Explain the techniques of writing for publication.	Textbooks Journals Internet Computer	Analyse published articles.	Guide students to: Analyse published articles.	Sample publications
	3.2 Explain how to review a published essays of literary value.	Explain how to review a published essays of literary value.	Projector White board Marker CD/DVD	Write good articles suitable for publication	Write good articles suitable for publication	Magazines Newspapers
	3.3 State the development of ideas in a given article.	Explain the development of ideas in a given article.		Review published essays of literary value.	Review published essays of literary value.	Writing materials
GENERAL OBJECTIVE 4.0: Write a report.						
12-15	4.1 Define report.	Explain reports.	Textbooks Journals Internet	Analyse and evaluate a given report.	Guide students to: Analyse a given report.	Sample report
	4.2 List the types of report.	Explain the types of report.	Projector Computer			Writing materials
	4.3 Enumerate uses of report.	Explain the uses of report.	Whiteboard Marker CD/DVD	Write a report.	Write a report.	
	4.4 List the characteristics of a good report e.g.: • Objectivity • Style etc.	Explain the characteristics of report e.g.: • Objectivity • Style etc.				
	4.5 Outline the stages of writing a report.	Explain the stages of writing a report.				

EVALUATION:

C/A:40% EXAMS: 60% TOTAL: 100%

PROGRAMME: NATIONAL DIPLOMA		
COURSE: Introduction to Sociology	COURSE CODE: GNS 211	CONTACT HOURS: 2
	CREDIT UNITS: 2	THEORETICAL: 2
YEAR: II SEMESTER: I	PRE-REQUISITE:	PRACTICAL:
GOAL: This course is designed to provide the students with knowledge of the basic elements of Sociology.		
GENERAL OBJECTIVES: On completion of this course, the students should be able to: <ul style="list-style-type: none"> 1.0 Understand sociology as a body of scientific knowledge 2.0 Understand social groups 3.0 Understand social institutions and their importance in society 4.0 Understand culture and its influence on the individual, the group and the society in general 5.0 Understand the process of socialization and its impact on the personality of an individual 6.0 Understand the structure and importance of the family as a basic social institution 7.0 Understand the meaning of social stratification and the variables associated with it 8.0 Understand deviant behaviour and the consequences of such behaviour on social order 9.0 Understand the mechanism of social control and the roles of the individual in the control process 		

PROGRAMME: NATIONAL DIPLOMA						
COURSE TITLE: Introduction to Sociology				COURSE CODE: GNS 211		CONTACT HOURS: 2
				CREDIT UNITS: 2		THEORETICAL: 2
YEAR: II SEMESTER: I				PRE-REQUISITE:		PRACTICAL:
COURSE SPECIFICATION: THEORETICAL AND PRACTICAL						
GOAL: This course is designed to provide the students with knowledge of the basic elements of Sociology.						
GENERAL OBJECTIVE 1.0: Understand sociology as a body of scientific knowledge						
THEORETICAL CONTENT				PRACTICAL CONTENT		
WEEK	SPECIFIC LEARNING OUTCOME	TEACHER'S ACTIVITIES	RESOURCES	SPECIFIC LEARNING OUTCOME	TEACHER'S ACTIVITIES	RESOURCES
1-2	1.1 Define sociology 1.2 Define the scope of sociology and its methods 1.3 Explain the historical development of sociology 1.4 Explain the interrelationship of sociology and other social sciences	Explain sociology Explain the scope of sociology and its methods Explain the historical development of sociology Explain the interrelationship of sociology and other social sciences	Charts Pictures DVD/CD player Textbooks Whiteboard Marker Projector Computer Internet			
GENERAL OBJECTIVE 2.0: Understand social groups						
3	2.1 Define society 2.2 Explain the basic groups of society, e.g.: <ul style="list-style-type: none">Aggregate	Explain society Explain the basic groups of society, e.g.: <ul style="list-style-type: none">Aggregate	Charts Pictures DVD/CD player Textbooks Whiteboard Marker			

	<ul style="list-style-type: none"> • Category • Social • Formal groups 	<ul style="list-style-type: none"> • Category • Social • Formal groups 	Projector Computer Internet			
	2.3 Differentiate between: <ul style="list-style-type: none"> • Voluntary and involuntary groups • In –groups and out-groups 	Explain the differences between: <ul style="list-style-type: none"> • Voluntary and involuntary groups • In –groups and out-groups 				
	2.4 Explain the characteristics of reference groups	Explain the characteristics of reference groups				
GENERAL OBJECTIVE 3.0: Understand social institutions and their impact on the society						
4-5	3.1 Define social institutions	Explain social institutions	Charts Pictures DVD/CD player Textbooks Whiteboard Marker Projector Computer Internet			
	3.2 Explain basic social institutions	Explain basic social institutions				
	3.3 Delineate the most important characteristics of social institutions in 3.2	Explain the most important characteristics of social institutions in 3.2				
	3.4 Enumerate the specific functions of Social Institutions	Explain the specific functions of social institutions				

	3.5 Explain the following concepts : • Transfer of functions • Competition and cooperation among institutions; and • Institutional universality and variation	Explain the following concepts: • Transfer of functions • Competition and cooperation among institutions; and • Institutional universality and variation				
GENERAL OBJECTIVE 4.0: Understand culture and its influence on the individual, group and the society in general						
6	4.1 Define culture 4.2 Distinguish between material and non-material aspects of culture 4.3 Analyse culture as mode of communication 4.4 Explain: • Cultural • Norms • Values • Folkways • Mores	Explain culture Explain the differences between material and non-material aspects of culture Explain culture as mode of communication Explain: • Cultural • Norms • Values • Folkways • Mores	Charts Pictures DVD/CD player Textbooks Whiteboard Marker Projector Computer Internet			
GENERAL OBJECTIVE 5.0: Understand the process of socialization and its impact on the development of personality of an individual						
7-8	5.1 Define socialization 5.2 List the four basic goals of socialization	Explain socialization Explain the four basic goals of socialization	Textbooks Projects DVD/CD Players			

	<p>5.3 Identify the major agents of socialization:</p> <ul style="list-style-type: none"> • Family • School • Peer groups • Mass media <p>5.4 Define personality</p> <p>5.5 Explain types of personality</p> <p>5.6 Explain the effects of nature and nurture on the personality of the individual</p>	<p>Explain the major agents of socialization:</p> <ul style="list-style-type: none"> • Family • School • Peer groups • Mass media <p>Explain personality</p> <p>Explain types of personality</p> <p>Explain the effects of nature and nurture on the personality of the individual</p>	<p>Whiteboard Computer Marker Internet</p>			
GENERAL OBJECTIVE 6.0: Understand the structure and the importance of family as a basic social institution						
9-10	<p>6.1 Define family</p> <p>6.2 Describe the types of family groupings:</p> <ul style="list-style-type: none"> • Nuclear family • Extended family • Compound family • Family of procreation • Family of orientation <p>6.3 Outline the variations in marital forms:</p> <ul style="list-style-type: none"> • Monogamy 	<p>Explain family</p> <p>Explain the types of family groupings</p> <ul style="list-style-type: none"> • Nuclear family • Extended family • Compound family • Family of procreation • Family of orientation <p>Explain the variations in marital forms:</p> <ul style="list-style-type: none"> • Monogamy 	<p>Charts Pictures DVD/CD player Textbooks Whiteboard Marker Projector Computer Internet</p>			

	<ul style="list-style-type: none"> • Polygamy • Polygyny • Polyandry • Group marriage • Ghost marriage 	<ul style="list-style-type: none"> • Polygamy • Polygyny • Polyandry • Group marriage • Ghost marriage 				
	<p>6.4 Enumerate the functions of the family e.g.:</p> <ul style="list-style-type: none"> • Sexual • Reproductive • Socialization • Economic 	<p>Explain the functions of the family e.g.:</p> <ul style="list-style-type: none"> • Sexual • Reproductive • Socialization • Economic 				
	<p>6.5 Explain the changing role of women in the family:</p> <ul style="list-style-type: none"> • Analyse the modern economic role of women • Analyse the role of women in the professions 	<p>Explain the changing role of women in the family:</p> <ul style="list-style-type: none"> • Analyse the modern economic role of women • Analyse the role of women in the professions 				
GENERAL OBJECTIVE 7.0: Know the meaning of social stratification and the variables associated with it						
11	7.1 Define social class	Explain social class	Charts			
	7.2 Define social mobility	Explain social mobility	Pictures			
			DVD/CD player			
	7.3 Identify the basic indicators of social	Explain the basic indicators of social class	Textbooks			

	<p>class and their roles in social mobility:</p> <ul style="list-style-type: none"> • Income • Occupation • Education • Race • Religion • Nationality • Sex • Residence • Family background 	<p>and their roles in social mobility:</p> <ul style="list-style-type: none"> • Income • Occupation • Education • Race • Religion • Nationality • Sex • Residence • Family background 	<p>Whiteboard Marker Projector Computer Internet</p>			
	7.4 Examine the impact of the variables in 7.3 on groups and interpersonal relations	Explain the impact of the variables in 7.3 on groups and interpersonal relations				
	7.5 Distinguish social stratification from social differentiation	Explain social stratification from social differentiation				
GENERAL OBJECTIVE 8.0: Understand deviant behaviour and the consequences of such behaviour on social order						
12-13	<p>8.1 Define deviant behaviour</p> <p>8.2 Enumerate the various characteristics of deviant behaviour</p> <p>8.3 Explain the various conditions that can give rise to deviant behaviour e.g.:</p> <ul style="list-style-type: none"> • Relative 	<p>Explain deviant behaviour</p> <p>Explain the various characteristics of deviant behaviour</p> <p>Explain the various conditions that can give rise to deviant behaviour e.g.:</p> <ul style="list-style-type: none"> • Relative 	<p>Charts Pictures DVD/CD player Textbooks Whiteboard Marker Projector Computer Internet</p>			

	<p>deprivation</p> <ul style="list-style-type: none"> • Anomie • Alienation • Role conflict • Absence of rules and regulation • Group influence • Defence mechanism 	<p>deprivation</p> <ul style="list-style-type: none"> • Anomie • Alienation • Role conflict • Absence of rules and regulation • Group influence • Defence mechanism 				
	8.4 Explain the consequences of deviant behaviour in relation to social organization	Explain the consequences of deviant behaviour in relation to social organization				
	8.5 Explain theories explaining deviant behaviour	Explain theories explaining deviant behaviour				
GENERAL OBJECTIVE 9.0: Understand the mechanism of social control and the roles of the individuals in the control process						
14-15	<p>9.1 Explain the functions of rules and regulations in society as mechanism for social control and order</p> <p>9.2 Explain the various uses of sanctions in social control e.g.: reward and punishment etc.</p>	<p>Explain the functions of rules and regulations in society as mechanism for social control and order</p> <p>Explain the various uses of sanctions in social control e.g.: reward and punishment etc.</p>	<p>Charts</p> <p>Pictures</p> <p>DVD/CD player</p> <p>Textbooks</p> <p>Whiteboard</p> <p>Marker</p> <p>Projector</p> <p>Computer</p> <p>Internet</p>			

EVALUATION: C/A: 40% EXAMS: 60% TOTAL: 100%

PROGRAMME: NATIONAL DIPLOMA (ND)		
COURSE TITLE: Introduction to Medical Sociology	COURSE CODE: GNS 213	CONTACT HOURS: 2
	CREDIT UNITS: 2	THEORETICAL: 2
YEAR : II SEMESTER: I	PRE-REQUISITE:	PRACTICAL:
GOAL: The course is designed to provide students with the knowledge of the application of the general concepts of sociology in the health care delivery system in Nigeria.		
GENERAL OBJECTIVES: On completion of this course, the students should be able to		
1.0 Understand the social and cultural aspects of medical sociology.		
2.0 Understand the concept of health-illness behaviour.		
3.0 Understand the relationship between social class and illness.		
4.0 Understand the complementary nature of orthodox and traditional medicine		
5.0 Understand the general principles of social planning as it affects health care delivery system in Nigeria.		

PROGRAMME: NATIONAL DIPLOMA						
COURSE: Introduction to Medical Sociology				COURSE CODE: GNS 213		CONTACT HOURS: 2
				CREDIT UNITS: 2		THEORETICAL: 2
YEAR: SEMESTER:				PRE-REQUISITE:		PRACTICAL:
COURSE SPECIFICATION: THEORETICAL AND PRACTICAL						
GOAL: The course is designed to provide students with the knowledge of the application of the general concepts of sociology in the health care delivery system in Nigeria.						
GENERAL OBJECTIVE 1.0: Understand the social and cultural aspects of medical sociology						
THEORETICAL CONTENT				PRACTICAL CONTENT		
WEEK	SPECIFIC LEARNING OUTCOME	TEACHER'S ACTIVITIES	RESOURCES	SPECIFIC LEARNING OUTCOME	TEACHER'S ACTIVITIES	RESOURCES
1-3	1.1 Explain the nature and scope of medical sociology 1.2 Define the following terms: <ul style="list-style-type: none">• Culture• Society• Tradition• Belief	Explain the nature and scope of medical sociology Explain the following terms: <ul style="list-style-type: none">• Culture• Society• Tradition• Belief	Text books Journal Charts Audio visual Whiteboard Marker Interactive board Multi-media Projector			
GENERAL OBJECTIVE 2.0: Understand the concept of health-illness behaviour						
	2.1 Define health and illness behaviour 2.2 Explain the influence of culture on health and illness 2.3 Explain the pathways	Explain health and illness behaviour Explain the influence of culture on health and illness Explain the pathways	Text books Journal Charts Audio visual Whiteboard Markers			

	of health care system	of health care system	Multi-media Projector Computer Internet			
	2.4 Explain the cultural factors influencing the acceptance and utilization of health care services	Explain the cultural factors influencing the acceptance and utilization of health care services				
	2.5 Differentiate between scientific and traditional medical beliefs	Explain the differences between traditional and scientific medical beliefs				
GENERAL OBJECTIVE 3.0: Understand the relationship between social class and illness.						
4-5	3.1 Explain the diseases of affluence and poverty e.g.: <ul style="list-style-type: none"> • Mental illness • Hypertension • Tuberculosis • Cardiovascular diseases 	Explain the disease of affluence and poverty e.g.: <ul style="list-style-type: none"> • Mental illness • Hypertension • Tuberculosis • Cardiovascular diseases 	Text books Journal Charts Audio visual Whiteboard Marker Multi-media Projector Computer Internet			
	3.2 Explain the relationship between social class and the diseases in 3.1	Explain the relationship between social class and the disease in 3.1				
GENERAL OBJECTIVE 4.0: Understand the complementary nature of orthodox and traditional medicine						
6-8	4.1 Describe modern health institutions e.g.: Hospitals and Health Centres	Explain modern health institutions e.g. Hospitals and Health Centres	Text books Journal Charts Audio visual Whiteboard			
	4.2 Describe traditional	Explain traditional				

	health institutions 4.3 Explain socio-cultural setting in modern health care 4.4 Describe the relationship between the modern and traditional health care delivery systems	health institutions Explain socio-cultural setting in modern health care Explain the relationship between the modern and traditional health care delivery systems	Markers Internet Computer Projector			
General Objective 5.0: Understand the general principles of social planning as it affects health care delivery system in Nigeria						
9-11	5.1 Describe the structure of health care delivery system in Nigeria 5.2 Explain the Federal Government policies on: <ul style="list-style-type: none"> • Health education • Family planning housing • Water supply • Waste disposal • Rehabilitation 5.3 Explain health care funding	Explain the structure of health care delivery system in Nigeria Explain the Federal Government policies on: <ul style="list-style-type: none"> • Health education • Family planning housing • Water supply • Waste disposal • Rehabilitation Explain health care funding	Text books Journal Charts Audio visual Computer Projector Internet Whiteboard Markers			

	5.4 Explain health problems and their solutions in Nigeria	Explain health problems and their solution in Nigeria.				
	5.5 State the problems associated with the over emphasis on curative rather than preventive health	Explain the problems associated with the over emphasis on curative rather than preventive health				
	5.6 List some Non-Governmental Organizations, Community Based Organization's involved in health care in Nigeria	Explain some Non-Governmental Organizations, Community Based Organization's involved in health care in Nigeria				
	5.7 Explain the roles played by NGO's, CBO's in health care delivery in Nigeria	Explain the roles played by NGO's, CBO's in health care delivery in Nigeria				
GENERAL OBJECTIVE 6.0: Understanding mental illness as an important component of medicine						
12-14	6.1 Define mental illness	Define mental illness	Textbooks Journal Charts Audio visual Computer Projector			
	6.2 Explain the symptoms of mental illness	Explain the symptoms of mental illness				
	6.3 Explain the causes of mental illness	Explain the causes of mental illness				

	6.4 Explain societal reaction to mental illness in Nigeria	Explain societal reaction to mental illness in Nigeria	Internet Whiteboard Markers			
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EVALUATION

C/A:40%

EXAMS: 60%

TOTAL: 100%

National Board for Technical Education

HIGHER NATIONAL DIPLOMA COURSES

National Board for Technical Education

PROGRAMME: HIGHER NATIONAL DIPLOMA ENGLISH		
COURSE: Use of English III	COURSE CODE: GNS 301	CONTACT HOURS: 2
	CREDIT UNITS: 2	THEORETICAL: 1
YEAR: I SEMESTER: 0	PRE-REQUISITE:	PRACTICAL: 1
GOAL: This course is designed to acquaint students with the knowledge and skills of the techniques of correspondence and written materials		
GENERAL OBJECTIVES: On completion of this course, the students should be able to: <ul style="list-style-type: none"> 1.0 Know how to construct good sentences 2.0 Understand different types of essays 3.0 Appreciate literature in English 		

PROGRAMME: HIGHER NATIONAL DIPLOMA ENGLISH						
COURSE TITLE: Use of English III			COURSE CODE: GNS 301	CONTACT HOURS: 2		
			CREDIT UNITS: 2	THEORETICAL: 1		
YEAR: 1 SEMESTER: 0			PRE-REQUISITE:	PRACTICAL: 1		
COURSE SPECIFICATION: THEORETICAL AND PRACTICAL						
GOAL: This course is designed to acquaint students with the knowledge and skills of the techniques of correspondence and written materials						
GENERAL OBJECTIVE 1.0: Know how to construct good sentences						
THEORETICAL CONTENT				PRACTICAL CONTENT		
WEEK	SPECIFIC LEARNING OUTCOME	TEACHER'S ACTIVITIES	RESOURCES	SPECIFIC LEARNING OUTCOME	TEACHER'S ACTIVITIES	RESOURCES
1-5	1.1 Explain the different types of sentences. 1.2 Define the parts of a sentence. 1.3 Define tenses. 1.4 Identify the various tenses. 1.5 Define concord. 1.6 Explain types of concord. 1.7 Explain the rules of concord in sentence construction.	Explain the different types of sentences. Explain the parts of a sentences. Explain tenses. Explain the various tenses. Explain concord. Explain types of concord. Explain the rules of concord in sentence construction.	Textbooks Journals Internet Projector Computer Whiteboard Marker CD/DVD	Construct sentences using various tenses. Use the rules of concord and construct various sentences.	Guide students to: Construct sentences using various tenses. Use the rules of concord and construct various sentences.	Grammar guide Sentence diagrams Dictionaries Writing materials

GENERAL OBJECTIVE 2.0: Understand different types of essays						
6-10	2.1 Define essay.	Explain essay.	Textbooks Journals Internet Projector Computer Whiteboard Marker CD/DVD			
	2.2 List the types of essays.	Explain the types of essays.				
	2.3 State the characteristics of each type in 2.2.	Explain the characteristics of each type of essay.				
	2.4 Explain the logical order of presentation, e.g.: <ul style="list-style-type: none">• Chronological• Spatial• General-to-Specific• Specific-to-General• Alternation• Inductive• Deductive etc.	Explain the logical order of presentation, e.g.: <ul style="list-style-type: none">• Chronological• Spatial• General-to-Specific• Specific-to-General• Alternation• Inductive• Deductive etc.				
GENERAL OBJECTIVE 3.0: Appreciate literary works in English						
11-15	3.1 Define Literature.	Explain literature.	Textbooks Journals Internet Projector Computer Whiteboard Marker CD/DVD	Analyse given poems.	Guide students to: Analyse given poems.	Sample poems
	3.2 List the genres of Literature.	Explain the genres of literature.				
	3.3 Define the terminologies of poetry e.g.: <ul style="list-style-type: none">• Rhyme• Rhythm	Explain the terminologies of poetry e.g.: <ul style="list-style-type: none">• Rhyme• Rhythm		Write simple poems	Write simple poems	

	<ul style="list-style-type: none"> Enjambment, etc. 	<ul style="list-style-type: none"> Enjambment, etc. 				
	3.4 Explain given poems.	Explain given poems.				

EVALUATION

C/A: 40%

EXAMS: 60%

TOTAL: 100%

National Board for Technical Education

PROGRAMME: HIGHER NATIONAL DIPLOMA ENGLISH		
COURSE TITLE: Communication in English III	COURSE CODE: GNS 302	CONTACT HOURS: 2
	CREDIT UNITS: 2	THEORETICAL: 1
YEAR: I SEMESTER: 0	PRE-REQUISITE:	PRACTICAL: 1
GOAL: This course is designed to equip students with the knowledge and skills in using communication skills for general and specific purposes.		
GENERAL OBJECTIVES: On completion of this course, the students should be able to: <ul style="list-style-type: none"> 1.0 Know the principles and practice of written communication. 2.0 Comprehend more difficult reading materials. 3.0 Know the procedure for writing project reports 4.0 Know how to make oral presentations 		

PROGRAMME: HIGHER NATIONAL DIPLOMA ENGLISH						
COURSE: Communication in English III			COURSE CODE: GNS 302		CONTACT HOURS: 2	
			CREDIT UNITS: 2		THEORETICAL: 1	
YEAR: I SEMESTER: 0			PRE-REQUISITE:		PRACTICAL: 1	
COURSE SPECIFICATION: THEORETICAL AND PRACTICAL						
GOAL: This course is designed to equip students with the knowledge and skills in using communication skills for general and specific purposes.						
GENERAL OBJECTIVE 1.0: Know the principles and practice of written communication						
THEORETICAL CONTENT				PRACTICAL CONTENT		
WEEK	SPECIFIC LEARNING OUTCOME	TEACHER'S ACTIVITIES	RESOURCES	SPECIFIC LEARNING OUTCOME	TEACHER'S ACTIVITIES	RESOURCES
1-5	1.1 State the principles of business (formal) letter writing: e.g.: <ul style="list-style-type: none">• Clarity• coherence• formal language• Objectivity etc.	Explain the principles of business (formal) letter writing: e.g.: <ul style="list-style-type: none">• Clarity• Coherence• formal language• Objectivity etc.	CD/DVD Projector White board Marker Textbooks Computer Internet	Write memos	Guide students to: Write memos.	Samples letters
	1.2 Discuss the components of a business letter.	Explain the components of a business letter.		Write business letters using the different styles.	Write business letters using the different styles.	Sample memos
	1.2 Explain different styles of writing a letter:	Explain the different styles of writing a letter:				Sample circulars

	<ul style="list-style-type: none"> • Indented • Semi-blocked • Fully-blocked. 	<ul style="list-style-type: none"> • Indented • Semi-blocked • Fully-blocked 				
	1.3 Define memo.	Explain memo.				
	1.5 Highlight the differences between a memo and a letter.	Explain the differences between a memo and a letter.				
	1.6 Explain different business letters: <ul style="list-style-type: none"> • Appointments • Dismissals • Commendation • Queries • Condolences • Congratulation etc. 	Explain the different business letters: <ul style="list-style-type: none"> • Appointments • Dismissals • Commendation • Queries • Condolences • Congratulation etc. 				
GENERAL OBJECTIVE 2.0: Comprehend more difficult reading materials.						
6-9	2.1 Explain expository and argumentative writings.	Explain of expository and argumentative writings.	CD/DVD, Projector Whiteboard Computer Internet Marker	Read passages of expository and argumentative write-ups.	Guide students to: Read expository and argumentative write-ups.	Newspapers
	2.2 Explain the logic in the passages	Explain the logic in the passages		Answer questions correctly from passage read.	Answer logical questions on passages read.	Magazines
	2.3 Differentiate between facts and opinion in a passage	Explain the differences between fact and opinion in a passage				Periodicals
						Reading materials

GENERAL OBJECTIVE 3.0: Know the procedure for report writing project reports						
10-13	3.1 Define project report.	Explain project report.	CD/DVD, Projector Whiteboard Computer Internet Marker	Select suitable topics for project report.	Guide students to: Select suitable topics for project report.	Sample project
	3.2 Explain the characteristics of a project report,: <ul style="list-style-type: none"> Part Format Style. 	Explain the characteristics of a project report,: <ul style="list-style-type: none"> Part Format Style. 		Write a project	Write a project	Reading materials Newspapers
	3.3 Identify suitable topics for project report.	Explain suitable topics for project report.		Present a project report orally before an audience	Present a project report orally before an audience	Magazines Periodicals.
	3.4 Discuss methods of gathering data from primary, secondary and tertiary sources.	Explain methods of gathering data from primary, secondary and tertiary sources.				
	3.5 Discuss reference materials for gathering data.	Explain the use of reference materials in data collection				
	3.6 Discuss appropriate citation and documentation styles, e.g. APA, MLA	Explain appropriate citation and documentation styles, e.g. APA, MLA				
	3.7 Explain the procedure for	Explain the procedure for writing a project				

	writing a project report using appropriate: <ul style="list-style-type: none"> • Numbering • Ranking • Phrasing. 	report using appropriate: <ul style="list-style-type: none"> • Numbering, • Ranking • Phrasing. 				
GENERAL OBJECTIVE 4.0: Know how to make oral presentations						
13-15	4.1 Define the different types of formal oral compositions. <ul style="list-style-type: none"> • Debates • Conferences • Workshops • Symposia, • Speech making, etc. 4.2 State the steps in developing an oral composition: <ul style="list-style-type: none"> • Define the purpose. • Select a topic • Frame the subject sentence. • Define materials for developing above. • Draw up the outline. 	Explain the different types of formal oral compositions. <ul style="list-style-type: none"> • Debates • Conferences • Workshops • Symposia, • Speech making, etc. Explain the steps in developing an oral composition: <ul style="list-style-type: none"> • Define the purpose. • Select a topic • Frame the subject sentence. • Define materials for developing above. • Draw up the outline. 	CD/DVD Projector Whiteboard Computer Internet Marker Textbooks	Write different oral compositions. Deliver short speeches on different topics using the different delivery techniques.	Guide students to: Write different oral compositions. Deliver short speeches on different topics using the different delivery techniques.	Reading materials Newspapers Magazines Periodicals Tape recorder Radio Television

	<ul style="list-style-type: none"> • Select the mode of delivery. • Rehearse/ practice. 	<ul style="list-style-type: none"> • Select the mode of delivery. • Rehearse/ practice. 				
	4.3 Enumerate delivery techniques e.g.: <ul style="list-style-type: none"> • Memorization • Reading • Impromptu • Extemporaneous. 	Explain the delivery techniques e.g.: <ul style="list-style-type: none"> • Memorization • Reading • Impromptu • Extemporaneous 				

EVALUATION:

C/A: 40%

EXAMS: 60%

TOTAL: 100%

National Board for Technical Education

PROGRAMME: HIGHER NATIONAL DIPLOMA		
COURSE TITLE: General Philosophy	COURSE CODE: GNS 312	CONTACT HOURS: 2
	CREDIT UNITS: 2	THEORETICAL: 2
YEAR: I SEMESTER: 1	PRE-REQUISITE:	PRACTICAL: 0
GOAL: This course is designed to acquaint students with the knowledge of philosophical thought and its relevance in human society.		
<p>GENERAL OBJECTIVES: On completion of this course, the students should be able to:</p> <p>1.0 Understand Philosophy as a subject and its various branches</p> <p>2.0 Understand the concepts of City, State and Civilization</p> <p>3.0 Understand the nature of man and his place in Society</p> <p>4.0 Understand the concepts of Justice and Equity as a prerequisite to social stability</p> <p>5.0 Understand Moral Philosophy which guides moral rectitude</p> <p>6.0 Understand the duty of Man as a measure of man's social relevance</p>		

PROGRAMME: HIGHER NATIONAL DIPLOMA						
COURSE TITLE: General Philosophy			COURSE CODE: GNS 312		CONTACT HOURS: 2	
			CREDIT UNIT: 2		THEORETICAL: 2	
YEAR: I			SEMESTER: I		PRE-REQUISITE:	
PRACTICAL:						
COURSE SPECIFIFCATION: THEORETICAL AND PRACTICAL						
GOAL: This course is designed to acquaint students with the knowledge of philosophical thought and its relevance in human society						
GENERAL OBJECTIVE 1.0: Understand Philosophy as a subject and its various branches.						
THEORETICAL CONTENT				PRACTICAL CONTENT		
WEEK	SPECIFIC LEARNING OUTCOME	TEACHER’S ACTIVITIES	RESOURCES	SPECIFIC LEARNING OUTCOME	TEACHER’S ACTIVITIES	RESOURCES
1-2	1.1 Define Philosophy 1.2 Explain branches of Philosophy <ul style="list-style-type: none">• Logic• Deductive reasoning• Inductive reasoning• Ethics• Epistemology• Metaphysics• Ontology	Explain Philosophy Explain branches of Philosophy <ul style="list-style-type: none">• Logic• Deductive reasoning• Inductive reasoning• Ethics• Epistemology• Metaphysics• Ontology	Charts Pictures DVD/CD player Textbooks Whiteboard Marker Projector Computer CD/DVD Internet			
GENERAL OBJECTIVE 2.0: Understand the concepts of City, State and Civilization						
3-5	2.1 Define the City 2.2 Explain types of Cities <ul style="list-style-type: none">• Agrarian	Define the City Explain types of Cities <ul style="list-style-type: none">• Agrarian	Charts Pictures DVD/CD player Textbooks			

	<ul style="list-style-type: none"> • Industrial • Administrative 	<ul style="list-style-type: none"> • Industrial • Administrative 	Whiteboard Marker Projector Computer CD/DVD Internet			
	2.3 Explain the concept of State	Explain the concept of State				
	2.4 Define Civilization	Define Civilization				
	2.5 Explain Universal Civilizations: <ul style="list-style-type: none"> • Sinic • Islamic • Japanese • Hindu • Western • Latin • African 	Explain Universal Civilizations: <ul style="list-style-type: none"> • Sinic • Islamic • Japanese • Hindu • Western • Latin • African 				
	2.6 Discuss Western Civilization and its Global influence <ul style="list-style-type: none"> • Political • Economic • Socio-cultural 	Explain Western Civilization and its Global influence <ul style="list-style-type: none"> • Political • Economic • Socio-cultural 				
	2.7 Explain impetus to the global dominance of Western civilization	Explain impetus to the global dominance of Western civilization				
	2.8 Explain the concept of “Clash of Civilizations”	Explain the concept of “Clash of Civilizations”				

GENERAL OBJECTIVE 3.0: Understand the nature of man and his place in Society						
6-7	3.1 Explain the human nature	Explain the human nature	Textbooks Projects DVD/CD Players			
	3.2 Explain how man is a social being by nature	Explain how man is a social being by nature	White Board & Marker Internet			
	3.3 Explain how man seeks to live in groups to reap the benefits of group life	Explain how man seeks to live in groups to reap the benefits of group life				
GENERAL OBJECTIVE 4.0: Know the concepts of Justice and Equity as a prerequisite to social stability						
8-9	4.1 Define Justice and Equity.	Explain Justice and Equity.	Textbooks CD/DVD Players Projectors			
	4.2 Relate justice and equity to ethics and the rule of law	Explain justice and equity to ethics and the rule of law	White board Marker Internet Computer			
	4.3 Explain the importance of an impartial judiciary to the dispensation of justice	Explain the importance of an impartial judiciary to the dispensation of justice	Projectors			
	4.4 Explain the effect of justice and equity to patriotism	Explain the effect of justice and equity to patriotism				
	4.5 Explain how patriotism	Explain how				

	promotes social stability and development	patriotism promotes social stability and development				
GENERAL OBJECTIVE 5.0: Understand Moral Philosophy which guides moral rectitude						
10-11	5.1 Define Morality 5.2 Explain Moral Philosophy 5.3 Enumerate the dimensions of moral philosophy <ul style="list-style-type: none"> • Traditional • Religious • Classical 5.4 Explain the importance of moral Philosophy in moulding Character	Explain Morality Explain Moral Philosophy Explain dimensions of moral philosophy <ul style="list-style-type: none"> • Traditional • Religious • Classical Explain the importance of moral Philosophy in moulding Character	Textbooks CD/DVD Players Projectors White board Marker Internet Computer Projector			
GENERAL OBJECTIVE 6.0: Know the duty of Man as a measure of man's social relevance						
12-13	6.1 Define "Duty" 6.2 Explain the moral implications of Duty 6.3 Enumerate the types of duty: <ul style="list-style-type: none"> • Duty to self • Duty to family and kinsmen • Duty to society 	Explain "Duty" Explain the moral implications of Duty Explain the types of duty: <ul style="list-style-type: none"> • Duty to self • Duty to family and kinsmen • Duty to society 	Textbooks CD/DVD Players Projectors White board Marker Internet Computer Projector			

	<ul style="list-style-type: none"> • Civic duty 	<ul style="list-style-type: none"> • Civic duty 				
	6.4 Explain the performance of duty as a measure of man's Social relevance	Explain the performance of duty as a measure of man's Social relevance.				

EVALUATION

C/A:30%

EXAMS: 70%

TOTAL: 100%

National Board for Technical Education

PROGRAMME: HIGHER NATIONAL DIPLOMA		
COURSE: Communication In English IV	COURSE CODE: GNS 401	CONTACT HOURS: 2
	CREDIT UNITS: 2	THEORETICAL: 1
YEAR: II SEMESTER:	PRE-REQUISITE:	PRACTICAL: 1
GOAL: This course is designed to equip students with the knowledge and skills in using communication skills for general and specific purposes.		
GENERAL OBJECTIVES: On completion of this course, the students should be able to: <ul style="list-style-type: none"> 1.0 Comprehend the theory and practice of communication. 2.0 Know the concept of organisational communication 3.0 Know how to develop a resume 		

PROGRAMME: HIGHER NATIONAL DIPLOMA						
COURSE TITLE: Communication In English IV			COURSE CODE: GNS 401		CONTACT HOURS: 2	
			CREDIT UNITS: 2		THEORETICAL: 1	
YEAR: II SEMESTER:			PRE-REQUISITE:		PRACTICAL: 1	
COURSE SPECIFICATION: THEORETICAL AND PRACTICAL						
GOAL: This course is designed to equip students with the knowledge and skills in using communication skills for general and specific purposes.						
GENERAL OBJECTIVE1.0: Comprehend the theory and practice of communication.						
THEORETICAL CONTENT				PRACTICAL CONTENT		
WEEK	SPECIFIC LEARNING OUTCOME	TEACHER’S ACTIVITIES	RESOURCES	SPECIFIC LEARNING OUTCOME	TEACHER’S ACTIVITIES	RESOURCES
1-4	1.1Define communication. 1.2 Describe in details, the communication process. 1.3 List the different methods of communication e.g.: <ul style="list-style-type: none">• Oral• Written• Non- verbal• Visual.	Explain Communication. Explain in details, the communication process. Explain the different methods of communication e.g.: <ul style="list-style-type: none">• Oral• Written• Non-verbal• Visual.	Textbooks Projector Whiteboard Marker Internet Computer CD/DVD	Use the different methods of communication.	Guide students to: Use the different methods of communication.	Video clips Pictorials Demonstration charts
GENERAL OBJECTIVE 2.0: Know the concept of organisational communication						
5-12	2.1Identify directions of communication flow : <ul style="list-style-type: none">• Internal (vertical, horizontal,	Explain the direction of communication flow,: <ul style="list-style-type: none">• Internal (vertical, horizontal,	Textbooks Projector Whiteboard Marker Internet Computer	Use appropriate channels and media for effective organizational communication	Guide student to: Use appropriate channels and media for effective organizational communication	Video clips Pictorials Demonstration charts

	diagonal, quasi vertical) • External.	diagonal, quasi vertical) • External.	CD/DVD	Conduct debates, meetings and interviews.	Conduct debates, meetings and interviews.	Phones Writing materials
2.2	Explain the difference between inter-personal and intra-personal communication	Explain the difference between inter-personal and intra-personal communication				
2.3	Explain the elements of communication e.g.: • Source • Message channel • Receiver • Feedback etc.	Explain the elements of communication e.g.: • Source • Message channel • Receiver • Feedback etc.				
2.4	Identify the barriers to effective communication	Explain the barriers to effective communication.				
2.5	Identify non-verbal communication: • Kinesics proxemics • Chronemics • Paralanguage.	Explain non-verbal communication: • Kinesics proxemics • Chronemics • Paralanguage.				

	<p>2.6 Explain the impact of certain variables on communication, e.g.:</p> <ul style="list-style-type: none"> • Environment • Power • Status • Role. <p>2.7 State the procedure for conducting debates, meetings, and interviews.</p>	<p>Explain the impact of certain variables on communication, e.g.:</p> <ul style="list-style-type: none"> • Environment • Power • Status • Role. <p>Explain the procedures for conducting debates, meetings, and interviews</p>				
GENERAL OBJECTIVE 3.0: Know how to develop a resume						
13-15	<p>3.1 Define resume</p> <p>3.2 Outline the importance of resume</p> <p>3.3 Enumerate the different types of resumes</p> <p>3.4 State the steps in developing a resume e.g.:</p> <ul style="list-style-type: none"> • Choose a format • Write header • Objective • Skills • Experiences • Education etc. 	<p>Explain resume</p> <p>Explain the importance of resume</p> <p>Explain the different types of resumes</p> <p>Explain the steps in developing a resume e.g.:</p> <ul style="list-style-type: none"> • Choose a format • Write header • Objective • Skills • Experiences • Education etc. 	<p>Textbooks</p> <p>Projector</p> <p>Whiteboard</p> <p>Marker</p> <p>Internet</p> <p>Computer</p> <p>CD/DVD</p>	Write a resume	Guide students to: Write a resume	Sample resume

EVALUATION: C/A: 40% EXAMS: 60% TOTAL: 100%

PROGRAMME: HIGHER NATIONAL DIPLOMA		
COURSE TITLE: Psychology	COURSE CODE: GNS 411	CONTACT HOURS: 3
	CREDIT UNITS: 3	THEORETICAL: 3
YEAR: II	SEMESTER: I	PRE-REQUISITE:
PRACTICAL: 0		
GOAL: This course is designed to equip students with the knowledge and skills in the application of human psychology in various settings.		
GENERAL OBJECTIVES: On completion of this course, the students should be able to: <ul style="list-style-type: none"> 1.0 Appreciate the basis of human behaviour 2.0 Understand the development of behaviour 3.0 Understand the principles of personality development 4.0 Understand the processes of learning 5.0 Understand human memory 6.0 Understand human emotions 7.0 Comprehend the processes of attitude formation and change 8.0 Understand the psychological basis of management models in industries and organizations 9.0 Understand the psychology of other nationals 10.0 Understand the psychological effects of health 11.0 Understand the methods of assessment in experimental psychology. 		

PROGRAMME: HIGHER NATIONAL DIPLOMA						
COURSE TITLE: Psychology			COURSE CODE: GNS 411		CONTACT HOURS: 3	
			CREDIT UNITS: 3		THEORETICAL: 3	
YEAR: II SEMESTER: I			PRE-REQUISITE:		PRACTICAL: 0	
COURSE SPECIFICATION: THEORETICAL AND PRACTICAL						
GOAL: This course is designed to equip students with the knowledge and skills in the application of human psychology in various settings.						
GENERAL OBJECTIVE 1.0: Appreciate the basis of human behaviour						
THEORETICAL CONTENT				PRACTICAL CONTENT		
WEEK	SPECIFIC LEARNING OUTCOME	TEACHER'S ACTIVITIES	RESOURCES	SPECIFIC LEARNING OUTCOME	TEACHER'S ACTIVITIES	RESOURCES
1-2	1.1 Define psychology 1.2 Trace the development of psychology as an effort to understand human haviour 1.3 Describe methods of studying human behaviour e.g.: <ul style="list-style-type: none">• Testing• Experimentation• Case study etc. 1.4 Analyse the interplay between psychology and other social sciences 1.5 Explain motives for	Define psychology Explain the development of psychology to understand human behaviour Explain methods of studying human behaviour e.g.: <ul style="list-style-type: none">• Testing• Experimentation• Case study etc. Explain the interplay between psychology and other social sciences Explain motives for	Text books Journal Charts Audio visual Whiteboard Marker Interactive board Multi-media Projector Computer			

	behaviour drives, needs and instincts	behaviour drives, needs and instincts				
GENERAL OBJECTIVE 2.0: Understand the development of behaviour						
3	2.1 Define cognitive development	Explain cognitive development	Text books Journal Charts			
	2.2 Analyse personality development	Explain personality development	Audio visual Whiteboard			
	2.3 Define the concept of “Self”	Explain the concept of “Self”	Marker Interactive board			
	2.4 Explain Socialization and its agents	Explain Socialization and its agents	Multi-media Projector			
	2.5 Describe the stages of human development: • Infancy • Adolescence and • Puberty.	Explain the stages of human development: • Infancy • Adolescence and • Puberty.	Computer			
	2.6 Describe perception	Explain perception				
GENERAL OBJECTIVE 3.0: Understand the principles of personality development.						
4	3.1 State models of Personality	Explain models of Personality	Text books Journal Charts			
	3.2 Explain conflict model	Explain conflict model	Audio visual Whiteboard			
	3.3 Examine the consistency model	Examine the consistency model	Marker Interactive board			
	3.4 Describe behaviourism	Describe behaviourism				

			Multi-media Projector Computer			
GENERAL OBJECTIVE 4.0: Understand the process of learning						
5	4.1 Describe learning	Explain learning	Text books			
	4.2 List types of learning	List types of learning	Journal			
	4.3 State methods of learning	Explain methods of learning	Charts			
			Audio visual			
			Whiteboard			
			Marker			
			Interactive board			
			Multi-media			
			Projector			
			Computer			
GENERAL OBJECTIVE 5.0: Understand human memory						
6	5.1 Explain short term memory	Explain short term memory	Text books			
	5.2 Explain long term memory	Explain long term memory	Journal			
	5.3 Define forgetting	Explain forgetting	Charts			
			Audio visual			
			Whiteboard			
			Marker			
			Interactive board			
			Multi-media			
			Projector			
			Computer			

GENERAL OBJECTIVE 6.0: Understand human emotions						
7	6.1 Define Emotions	Explain Emotions	Text books Journal Charts Audio visual Whiteboard Marker Interactive board Multi-media Projector Computer			
	6.2 Explain types of emotions	Explain types of emotions				
	6.3 Explain causal factors of emotions	Explain the causal factors of emotions				
	6.4 Discuss expressions of emotion	Explain expressions of emotions				
GENERAL OBJECTIVE 7.0: Comprehend the processes of attitude formation and change						
8	7.1 Describe development of attitude	Describe development of attitude	Text books Journal Charts Audio visual Whiteboard Marker Interactive board Multi-media Projector Computer			
	7.2 Discuss components of attitude	Explain components of attitude				
	7.3 Discuss consistency theories of prejudice	Explain consistency theories of prejudice				
	7.4 Explain change of attitude	Explain change of attitude				
GENERAL OBJECTIVE 8.0: Understand the psychological basis of management models in industries and organizations						
9-10	8.1 Explain worker motivation	Explain worker motivation	Text books Journal Charts Audio visual			
	8.2 Describe negotiation and	Describe negotiation and bargaining power				

	<p>bargaining power</p> <p>8.3 Explain organizational crisis intervention</p> <p>8.4 Describe building of team harmony and cohesion</p> <p>8.5 Explain psychological models of management:</p> <ul style="list-style-type: none"> • Democratic • Autocratic • Laissez faire 	<p>Explain organizational crisis intervention</p> <p>Explain building of team harmony and cohesion</p> <p>Explain psychological models of management:</p> <ul style="list-style-type: none"> • Democratic • Autocratic • Laissez faire 	<p>Whiteboard</p> <p>Marker</p> <p>Interactive board</p> <p>Multi-media</p> <p>Projector</p> <p>Computer</p>			
GENERAL OBJECTIVE 9.0: Understand the psychology of other nationals						
11	<p>9.1 Describe the psychology of Western Nations – UK, USA, Germany etc.</p> <p>9.2 Describe the psychology of the Eastern Bloc – Russia, China etc.</p> <p>9.3 Describe the psychology of the Third world countries – Afro-Asian people</p>	<p>Explain the psychology of Western Nations – UK, USA, Germany etc</p> <p>Explain the psychology of the Eastern Bloc – Russia, China etc</p> <p>Explain the psychology of the Third world countries – Afro-Asian people</p>	<p>Text books</p> <p>Journal</p> <p>Charts</p> <p>Audio visual</p> <p>Whiteboard</p> <p>Marker</p> <p>Interactive board</p> <p>Multi-media</p> <p>Projector</p> <p>Computer</p>			

	9.4 Explain the psychology of international negotiations	Explain the psychology of international negotiations				
GENERAL OBJECTIVE 10.0: Understand the psychological effects of health						
12-13	10.1 Describe hypertension	Explain hypertension	Text books Journal Charts			
	10.2 Explain coronary heart diseases	Explain coronary heart diseases	Audio visual Whiteboard			
	10.3 Describe defence mechanisms	Explain defence mechanisms	Marker Interactive board			
	10.4 State anxiety neurosis	Explain anxiety neurosis	Multi-media Projector			
	10.5 Explain fatigue, frustration and interest.	Explain fatigue, frustration and interest.	Computer			
	10.6 Explain psychosocial factors in health – poverty, hunger.	Explain psychosocial factors in health – poverty, hunger.				
	10.7 List coping mechanisms – relaxation, therapy, behaviour modification	Explain coping mechanisms – relaxation, therapy, behaviour modification				

GENERAL OBJECTIVE 11.0: Understand the methods of assessment in experimental psychology						
14-15	11.1 Explain reaction time	Explain reaction time	Text books			
	11.2 Explain achievement motivation	Explain achievement motivation	Journal			
	11.3 Explain interviewing	Explain interviewing	Charts			
	11.4 List psychological assessment tools: • TAT • Rorschach test • Bio-feedback • Tachistoscope.	Explain psychological assessment tools: • TAT • Rorschach test • Bio-feedback • Tachistoscope.	Audio visual Whiteboard Marker Interactive board Multi-media Projector Computer			

EVALUATION

C/A: 30%

EXAMS: 70%

TOTAL: 100%

PRACTICAL MANUAL

NATIONAL DIPLOMA (ND) ENGLISH COURSES	
USE OF ENGLISH GNS 101	<ol style="list-style-type: none">1. Dictate passages for students.2. Use the dictionary correctly3. Locate materials in the library4. Read materials using different methods of reading5. Use the 4 language skills effectively6. Break sentences into different parts of speech.7. Punctuate sentences and paragraphs appropriately8. Construct sentences to illustrate:<ul style="list-style-type: none">• Idioms• Affixes• Figures of speech9. Write specific paragraphs to illustrate 4.2 and 4.410. Read a short story.11. Role play characters in the story.12. Write an essay on a short story.
COMMUNICATION IN ENGLISH I GNS 102	<ol style="list-style-type: none">1. Use language in different communicative encounters.2. Draw and label a diagram of the organs of speech.3. Pronounce correctly all the phonemes of English.

	<ol style="list-style-type: none"> 4. Pronounce correctly by making distinctions between the different sound contrasts in the consonantal and vowel systems of English 5. Read fluently. 6. Make short speeches 7. Write formal and informal letters. 8. Draw conclusions from available information.
USE OF ENGLISH II GNS 201	<ol style="list-style-type: none"> 1. Construct different types of sentences. 2. Draw a good essay outline. 3. Write essays on narrative and descriptive topics 4. Recognize words used denotatively 5. Use words denotatively. 6. Recognize words used connotatively. 7. Use words connotatively 8. Write a good summary of given passages. 9. Act out a drama.
COMMUNICATION IN ENGLISH II GNS 202	<ol style="list-style-type: none"> 1. Recognizing registers. 2. Use registers appropriately

	<ol style="list-style-type: none"> 3. Write the different types of business letters. 4. Analyse published articles. 5. Write good articles suitable for publication 6. Review published essays of literary value. 7. Analyse and evaluate a given report. 8. Write a report.
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HIGHER NATIONAL DIPLOMA ENGLISH	
USE OF ENGLISH III GNS 301	<ol style="list-style-type: none"> 1. Construct sentences using various tenses. 2. Use the rules of concord and construct various sentences. 3. Analyse given poems. 4. Write simple poems
COMMUNICATION IN ENGLISH III GNS 302	<ol style="list-style-type: none"> 1. Write memos 2. Write business letters using the different styles. 3. Read passages of expository and argumentative write-ups. 4. Answer questions correctly from passage read. 5. Select suitable topics for project report.

	6. Write a project 7. Present a project report orally before an audience 8. Write different oral compositions. 9. Deliver short speeches on different topics using the different delivery techniques.
COMMUNICATION IN ENGLISH IV GNS 401	1. Use the different methods of communication. 2. Use appropriate channels and media for effective organizational communication 3. Conduct debates, meetings and interviews. 4. Write a resume
LITERARY APPRECIATION GNS 402	

LIST OF EQUIPMENT GENERAL STUDIES

S/N	EQUIPMENT	QUANTITY
1	Audio clips	Assorted
2	Audio visuals	Assorted
3	Audio-books	Assorted
4	CD	Assorted
5	Charts	Assorted
6	Diagrams	Assorted
7	Dictionary	Assorted
8	DVD	2
9	Grammar guide	Assorted
10	Magazines	Assorted
11	Makeshift stage	1
12	Maps	Assorted
13	Newspapers	Assorted
14	Periodicals	Assorted
15	Radio	1
16	Reading materials	Assorted
17	Reference Books	Assorted
18	Sample business letter	Assorted
19	Sample passages	Assorted
20	Sample poems	Assorted
21	Sample project	Assorted
22	Sample publications	Assorted
23	Sample registers	Assorted
24	Sample report	Assorted
25	Sample resume	Assorted
26	Sample story outline	Assorted
27	Sample style guide	Assorted
28	Samples of circulars	Assorted
29	Samples of letters	Assorted

30	Samples of memo	Assorted
31	Sentence diagrams	Assorted
32	Tape recorder	2
33	Television	1
34	Video clips	Assorted
35	Voice recorders	2
36	Writing materials	Assorted

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