



NATIONAL SKILLS QUALIFICATION

FOR

TECHNICAL ARABIC

Level 4

DECEMBER, 2022

OVERVIEW

This qualification is for those interested in having knowledge in Arabic for the award of National Skills Qualifications (NSQ). It is aimed at producing an expert in Technical Arabic at NSQ level 4 with the competencies necessary to carry out Arabic Calligraphy by the use of different tools, sketches on different surfaces. And also be able to understand the four basic communication skills, identify relevant acronyms, terms and terminologies related to his field of practice and write simple technical report in Arabic.

This qualification is subject to review as and when the need arises.

QUALIFICATION PURPOSE

This qualification is designed for individuals who are interested in having knowledge in Technical Arabic.

QUALIFICATION REQUIREMENTS

All Candidates must:

- a. Be at least (18) years of age
- b. Be medically fit
- c. Be mentally fit (Mental alertness)
- d. Have achieved all the mandatory units in the qualification
- e. Be a Nigerian citizen.

QUALIFICATION OBJECTIVE

At the end of the qualification, the expert in Technical Arabic should be able to:

- a. Use different tools to carryout Arabic Calligraphy.
- b. Carryout sketches on different surfaces.
- c. Understand the four basic communication skills.
- d. Identify relevant acronyms, terms and terminologies related to his field of practice.
- e. Write simple technical report in Arabic.

Unit Assessment Requirements/Evidence Requirements:

Assessment must be carried out in real workplace environment in which learning and human development is carried out. Simulation is allowed in this unit and level.

Assessment Methods To Be Used Include:

1. Direct Observation (DO)
2. Question and Answer (QA)
3. Witness Testimony (WT)
4. Personal statement (PS) or Reflective Practice (RP)
5. Assignment (ASS)
6. Recognition of prior learning (RPL)
7. Other methods as may be applicable

National Skills Qualification (NSQ)

MANDATORY UNITS

Unit	Unit Reference Number	Unit Title	Credit Value	Guided Learning Hour
1	NBTE-CE/TA/001/L4	Know how to identify Arabic Calligraphy	3	30
2	NBTE-CE/TA/002/L4	Understand how to use language laboratory and satellites stations for learning Arabic	4	40
3	NBTE-CE/TA/003/L4	Understand Acronyms associated with NSQ Sector terms in Arabic	1	10
4	NBTE-CE/TA/004/L4	Know how to interpret terms/terminologies associated with NSQ Sectors into Arabic Language	1	10
5	NBTE-CE/TA/005/L4	Understand how to write simple technical report in Arabic	2	20
Total			11	110

CE: Centre of Excellent

TA: Technical Arabic

GENERAL GUIDE

Unit Title	Provides a clear explanation of the content of the unit.
Unit Number	The unique number assigned to the unit
Unit Reference	The unique reference number given to each unit at qualification approval by NBTE
Unit Level	Denotes the level of the unit within the National Skills Qualifications Framework NSQF.
Unit Credit Value	The value that has been given to the unit based on the expected learning time for an average learner. 1 credit value = 10 guided learning hours
Unit Purpose	Provides a brief outline of the unit content.
Learning Outcome	A statement of what a learner will know, understand or be able to do, as a result of learning process.
Assessment Criteria	A description of the requirements a learner must achieve to demonstrate that a learning outcome has been met.
Unit Assessment Guidance	Any additional guidance provided to support the assessment of the unit.
Unit Guided Learning Hours	The average number of hours of supervised or directed study time or assessment required achieving a qualification or unit of a qualification.

Unit 001: Know how to identify Arabic Calligraphy

Unit reference number: NBTE-CE/TA/001/L4

NSQ level: 4

Credit value: 3

Guided learning hours: 30

Unit Purpose:

At the end of this Unit, the Learner should be able to understand Arabic Calligraphy, use different type of tools, and sketch Calligraphy on different surfaces.

Unit Assessment Requirements/Evidence Requirements

The unit requires the various assessment methods below;

1. Question and Answer (Q & A)
2. Direct Observation of the learner's performance (DO)
3. Recognition of Prior Learning and experience (RPL)
4. Personal statement/reflective account (PS/RA)

LO (Learning outcome)		Criteria:-	Evidence Type				Evidence Ref Page number			
LO1 Understand Arabic calligraphy	1.1	Identify common Arabic calligraphy								
	1.2	Demonstrate common Arabic calligraphy e.g. (الديواني، الثلث، النسخ، الرقعة) etc.								
	1.3	Practice common Arabic calligraphy								
	1.4	Identify dotted letters in Arabic calligraphy								
	1.5	Identify un-dotted letters in Arabic calligraphy								
	1.6	Differentiate between Nuskh and Ruq'a'h dotted letters (النسخ والرقعة) in Arabic calligraphy								
LO 2 Know how to use Arabic calligraphy tools	2.1	Identify tools used in Arabic calligraphy e.g. (قلم طومار، قلم جاوي) etc.								
	2.2	Use tools identified in 2.1 to sketch letters in Arabic calligraphy								
	2.3	Use different sizes of paper to sketch letters in Arabic calligraphy								
	2.4	Use different types of ink to sketch letters in Arabic calligraphy								
	2.5	Use different types of color combination in Arabic calligraphy								
LO3 Understand how to sketch Arabic										
	3.1	Carry out Arabic calligraphy sketch on wall								
	3.2	Carry out Arabic calligraphy sketch on a glass								
	3.3	Carry out Arabic calligraphy sketch on wood								

calligraphy on different surfaces	3.4	Carry out Arabic calligraphy sketch on metal								
	3.5	Carry out Arabic calligraphy sketch on vehicles								
	3.6	Carry out Arabic calligraphy sketch on fabrics								
	3.7	Carry out Arabic calligraphy sketch on instruments e.g. projector, computer system, etc.								

Learners Signature:	Date:
Assessors Signature:	Date:
IQA Signature (if sampled)	Date:
EQA Signature (if sampled)	Date:

Unit 002: Understand how to use language laboratory and satellites stations for learning Arabic

Unit reference number: NBTE-CE/TA/002/L4

NSQ level: 4

Credit value: 4

Guided learning hours: 40

Unit Purpose:

At the end of this Unit, the Learner should be able to understand the four basic communication skills in Arabic.

Unit Assessment Requirements/Evidence Requirements

The unit requires the various assessment methods below;

1. Question and Answer (Q & A)
2. Direct Observation of the learner's performance (DO)
3. Recognition of Prior Learning and experience (RPL)
4. Personal statement/reflective account (PS/RA)

LO (Learning outcome)		Criteria:-	Evidence Type				Evidence Ref Page number			
LO 1 Know listening as a mode of communication skills in Arabic	1.1	Identify standard Arabic broadcasting stations e.g BBC Arabic, Aljazeera Arabic, CNN Arabic, etc.								
	1.2	Utilize the Arabic station to enhance listening skill								
	1.3	Identify listening tools in the language laboratory e.g, speaker, headphone etc.								
	1.4	Use the tools identified in 1.3 to enhance listening skills.								
LO 2 Know speaking as a mode of communication skills in Arabic	2.1	Learn how to pronounce Arabic words properly								
	2.2	Speak Arabic correctly								
	2.3	Identify speaking tools in the language laboratory								
	2.4	Use the tools to enhance speaking skills e.g microphone, console etc.								
LO3 Understand reading as a mode of communication skills in Arabic										
	3.1	Enhance reading skills by the use of books, magazines, journals, textbooks etc.								
	3.2	Use Arabic broadcasting station to read Arabic texts,								
	3.3	Identify reading tools in the language lab e.g Arabic textbooks, projector etc.								
	3.4	Use the tools in 3.3 to enhance reading skills								
LO 4 Understand writing as a mode of communication skills in Arabic	4.1	Write Arabic sentences properly								
	4.2	Write short Arabic essay								
	4.3	Identify writing tools in the language laboratory e.g white marker board, marker, keyboard etc.								
	4.4	Use the tools in 4.3 to enhance your writing skills								

Learners Signature:	Date:
Assessors Signature:	Date:
IQA Signature (if sampled)	Date:
EQA Signature (if sampled)	Date:

Unit 003: Understand Acronyms associated with NSQ Sector terms in Arabic

Unit reference number: NBTE-CE/TA/003/L4

NSQ level: 4

Credit value: 1

Guided learning hours: 10

Unit Purpose:

At the end of this Unit, the Learner should be able to identify relevant Acronyms related to his field of practice in Arabic.

Unit Assessment Requirements/Evidence Requirements

1. The unit requires the various assessment methods below;
2. Question and Answer (Q & A)
3. Direct Observation of the learner's performance (DO)
4. Recognition of Prior Learning and experience (RPL)
5. Personal statement/reflective account (PS/RA)

LO (Learning outcome)		Criteria:-	Evidence Type				Evidence Ref Page number			
LO 1 Understand acronyms associated with occupations under building construction in Arabic	1.1	Identify given acronyms associated with Plumbing in Arabic								
	1.2	Identify given acronyms associated with Masonry in Arabic								
	1.3	Identify given Acronyms associated with Painting and decoration in Arabic								
	1.4	Identify given acronyms associated with Tiling in Arabic								
	1.5	Identify given acronyms associated with Electrical Installation in Arabic								
	1.6	Identify given acronyms associated with Carpentry in Arabic								
	1.7	Identify given acronyms associated with Joinery in Arabic								
	1.8	Identify given acronyms associated with Welding in Arabic								
	1.9	Identify given acronyms associated with Paint Making in Arabic								
	1.10	Identify given acronyms associated with Construction Equipment Operations in Arabic								
LO 2 Understand acronyms associated with occupations										
	2.1	Identify given Acronyms associated with Hospitality/Catering in Arabic								
	2.2	Identify given								

under Hospitality, Leisure and Tourism in Arabic		acronyms associated with Travelling in Arabic								
	2.3	Identify given acronyms associated with Tourism in Arabic								
	2.4	Identify given acronyms associated with Event Decoration in Arabic								
LO 3 Understand acronyms associated with occupations under Power Sectors in Arabic	3.1	Identify given acronyms associated with Power System Protection in Arabic								
	3.2	Identify given acronyms associated with Turbine Maintenance in Arabic								
	3.3	Identify given acronyms associated with Mechanical Auxiliaries Maintenance in Arabic								
	3.4	Identify give acronyms associated with System Electrical Operation in Arabic								
	3.5	Identify given acronyms associated with Electrical Maintenance in Arabic								
	3.6	Identify given acronyms associated with Power Lines Worker in Arabic								
	LO 4 Understand acronyms associated with occupations under Engineering Services in Arabic	4.1	Identify given acronyms associated with Refrigerator Repairs in Arabic							
4.2		Identify given acronyms associated with Refrigerator Maintenance in Arabic								
4.3		Identify given acronyms associated with Air Conditioner Repairs in Arabic								
4.4		Identify given acronyms associated with Air								

	Conditioner Maintenance in Arabic								
4.5	Identify given acronyms associated with Tri-cycle Assembly in Arabic								
4.6	Identify given acronyms associated with Tri-cycle maintenance in Arabic								
4.7	Identify given acronyms associated with Motor cycle repairs in Arabic								
4.8	Identify given acronyms associated with Motor cycle maintenance in Arabic								
4.9	Identify given acronyms associated with Furniture Making in Arabic								
4.10	Identify given acronyms associated with Automobile Mechanic in Arabic								
4.11	Identify given acronyms associated with Industrial Mechanic in Arabic								
4.12	Identify given acronyms associated with Industrial Electronics in Arabic								
4.13	Identify given acronyms associated with Technical Facility Management in Arabic								
4.14	Identify given acronyms associated with Rail Way Technology in Arabic								
4.15	Identify given acronyms associated with Auto body Works in Arabic								
	4.16	Identify given acronyms associated with solar photovoltaic in Arabic							
LO 5 Understand acronyms associated with occupations under Fashion Design/Leather Works in Arabic	5.1	Identify given acronyms associated with Garment Making in Arabic							
	5.2	Identify given acronyms associated with shoe Making in Arabic							
	5.3	Identify given acronyms associated with bag							

		Making in Arabic											
LO 6 Understand acronyms associated with occupations under Agric/Agro Processing in Arabic	6.1	Identify given acronyms associated with Rice Milling in Arabic											
	6.2	Identify given acronyms associated with Crop Production in Arabic											
	6.3	Identify given acronyms associated with Pasture Cultivation in Arabic											
	6.4	Identify given acronyms associated with Bee Keeping in Arabic											
	6.5	Identify given acronyms associated with Agricultural Implements in Arabic											
	6.6	Identify given acronyms associated with Horticulture Production in Arabic											
	6.7	Identify given acronyms associated with Feed Production in Arabic											
LO 7 Understand acronyms associated with occupations under ICT in Arabic	7.1	Identify given acronyms associated with Web Application Development in Arabic											
	7.2	Identify given acronyms associated with Telecommunication Technology in Arabic											
	7.3	Identify given acronyms associated with Mobile Application Technology in Arabic											
	7.4	Identify given acronyms associated with Digital Service Operations in Arabic											
	7.5	Identify given acronyms associated with Creative											

	Media Communication in Arabic									
7.6	Identify given acronyms associated with Social Media Communication in Arabic									
7.7	Identify given acronyms associated with Computer Hardware Maintenance in Arabic									
7.8	Identify given acronyms associated with Computer Hardware Repairs in Arabic									
7.9	Identify given acronyms associated with GSM Repairs in Arabic									
7.10	Identify given acronyms associated with Satellite Installation in Arabic									
7.11	Identify given acronyms associated with Satellite maintenance in Arabic									
7.12	Identify given acronyms associated with Photography in Arabic									
7.13	Identify given Acronyms associated with Cinematography in Arabic									
LO 8 Understand acronyms associated with occupations under Cosmetology /Beauty in Arabic	8.1	Identify given acronyms associated with Cosmetics in Arabic								
	8.2	Identify given acronyms associated with Hair Dressing in Arabic								
	8.3	Identify given acronyms associated with Skin Care in Arabic								
	8.4	Identify given acronyms associated with Manicure in Arabic								
	8.5	Identify given acronyms associated with Pedicure in Arabic								
LO 9 Understand acronyms	9.1	Identify given acronyms associated with Poultry Farming in Arabic								
	9.2	Identify given acronyms								

associated with occupations under Animal Husbandry in Arabic		associated with Cattle Rearing in Arabic									
	9.3	Identify given acronyms associated with Sheep Rearing in Arabic									
	9.4	Identify given acronyms associated with Goat Rearing in Arabic									
	9.5	Identify given acronyms associated with Fisheries in Arabic									
LO 10 Understand acronyms associated with occupations under Commercial/Office Administration in Arabic	10.1	Identify given acronyms associated with Office Technology and Management (OTM) in Arabic									
	10.2	Identify given acronyms associated with Commercial Officer in Arabic									
	10.3	Identify given acronyms associated with Office Administration in Arabic									
LO 11 Understand acronyms associated with occupations under learning and development in Arabic	11.1	Identify given acronyms associated with Quality Assurance Assessor Training in Arabic									
	11.2	Identify given acronyms associated with Internal Quality Assurance Manager Training in Arabic									
	11.3	Identify given acronyms associated with External Quality Assurance Manager Training in Arabic									
LO 12 Understand Acronyms associated with occupations under Skill care Development in Arabic	12.1	Identify given acronyms associated with Health Social Care in Arabic									
	12.2	Identify given acronyms associated with Play Work Child Care Development in Arabic									
	12.3	Identify given acronyms associated with Early Years Child Care and Education in Arabic									
	12.4	Identify given acronyms associated with Child and									

		Development in Arabic										
	12.5	Identify given acronyms associated with Teacher Qualification Training in Arabic.										
LO 13 Understand acronyms associated with occupations under Operations in Arabic	13.1	Identify given acronyms associated with Articulated vehicle driving in Arabic										
	13.2	Identify given acronyms associated with Home Land Security (Vigilante) in Arabic.										
LO 14 Understand acronyms associated with occupations under Health in Arabic	14.1	Identify given acronyms associated with Traditional Medicine in Arabic										
	14.2	Identify given acronyms associated with Health, Safety and Environment										

Learners Signature:	Date:
Assessors Signature:	Date:
IQA Signature (if sampled)	Date:
EQA Signature (if sampled)	Date:

Unit 004: Know how to interpret terms/terminologies associated with NSQ Sectors into Arabic Language

Unit reference number: NBTE-CE/TA/004/L4

NSQ level: 4

Credit value: 1

Guided learning hours: 10

Unit Purpose:

At the end of this Unit, the Learner should be able to identify relevant terms/terminologies related to his field of practice in Arabic.

Unit Assessment Requirements/Evidence Requirements

The unit requires the various assessment methods below;

1. Question and Answer (Q & A)
2. Direct Observation of the learner's performance (DO)
3. Recognition of Prior Learning and experience (RPL)
4. Personal statement/reflective account (PS/RA)

LO (Learning outcome)		Criteria:-	Evidence Type				Evidence Ref Page number			
LO 1 Know how to Interpret terminologies associated with occupations under building construction into Arabic	1.1	Translate given Terminologies associated with Plumbing into Arabic								
	1.2	Translate given terminologies associated with Masonry into Arabic								
	1.3	Translate given terminologies associated with Painting and decoration into Arabic								
	1.4	Translate given terminologies associated with Tilling into Arabic								
	1.5	Translate given terminologies associated with Electrical Installation into Arabic								
	1.6	Translate given terminologies associated with Carpentry and Joinery into Arabic								
	1.7	Translate given terminologies associated with Welding into Arabic								
	1.8	Translate given terminologies associated with Paint Making into Arabic								
	1.9	Translate given terminologies associated with Construction Equipment Operations into Arabic								
LO 2 Know how to Interpret terminologies associated with occupations under Hospitality, Leisure and Tourism into Arabic										
	2.1	Translate given terminologies associated with Hospitality into Arabic								
	2.2	Translate given terminologies associated with catering into Arabic								
	2.3	Translate given Terminologies associated with Travelling into Arabic								
	2.4	Translate given terminologies associated with Tourism into Arabic								
	2.5	Translate given terminologies associated with Event Decoration into Arabic								

LO 3 Know how to Interpret terminologies associated with occupations under Power Sectors into Arabic	3.1	Translate given terminologies associated with Power System Protection into Arabic											
	3.2	Translate given terminologies associated with Turbine Maintenance into Arabic											
	3.3	Translate given terminologies associated with Mechanical Auxiliaries Maintenance into Arabic											
	3.4	Translate given terminologies associated with System Electrical Operation into Arabic											
	3.5	Translate given terminologies associated with Electrical Maintenance into Arabic											
	3.6	Translate given terminologies associated with Power Line Worker into Arabic											
LO 4 Know how to Interpret terminologies associated with occupations under Engineering Services into Arabic	4.1	Translate given terminologies associated with Refrigeration Repair into Arabic											
	4.2	Translate given Terminologies associated with Refrigeration Maintenance into Arabic											
	4.3	Translate given terminologies associated with Air Conditioner Repairs into Arabic											
	4.4	Translate given terminologies associated with air Conditioner Maintenance into Arabic											
	4.5	Translate given terminologies associated with Tri-cycle Assembly into Arabic											

	4.6	Translate given terminologies associated with Tri-cycle maintenance into Arabic								
	4.7	Translate given terminologies associated with Motor cycle repairs into Arabic								
	4.8	Translate given terminologies associated with Motor cycle maintenance into Arabic								
	4.9	Translate given terminologies associated with Office Technology into Arabic								
	4.10	Translate given terminologies associated with Furniture Making into Arabic								
	4.11	Translate given terminologies associated with Automobile Mechanic into Arabic								
	4.12	Translate given terminologies associated with Industrial Mechanic into Arabic								
	4.13	Translate given terminologies associated with Industrial Electronics into Arabic								
	4.14	Translate given terminologies associated with Technical Facility Management into Arabic								
	4.15	Translate given terminologies associated with Rail Way Technology into Arabic								
	4.16	Translate given terminologies associated with Auto body Works into Arabic								
LO 5 Know how to Interpret terminologies associated with occupations under	5.1	Translate given terminologies associated with Garment Making into Arabic								
	5.2	Translate given terminologies associated with shoe Making into Arabic								
	5.3	Translate given terminologies								

Fashion Design/ Leather Works into Arabic		associated with bag Making into Arabic									
LO 6 Know how to Interpret terminologies associated with occupations under Agric. /Agro Processing into Arabic	6.1	Translate given terminologies associated with Rice Milling into Arabic									
	6.2	Translate given terminologies associated with Crop Production into Arabic									
	6.3	Translate given terminologies associated with Pasture Cultivation into Arabic									
	6.4	Translate given terminologies associated with Bee Keeping into Arabic									
	6.5	Translate given terminologies associated with Agricultural Implements into Arabic									
	6.6	Translate given terminologies associated with Horticulture Production into Arabic									
	6.7	Translate given terminologies associated with Feed Production into Arabic									
LO 7 Know how to Interpret terminologies associated with occupations under ICT into Arabic	7.1	Translate given terminologies associated with Web Application Development into Arabic									
	7.2	Translate given terminologies associated with Telecommunication Technology into Arabic									
	7.3	Translate given terminologies associated with Mobile Application Technology into Arabic									
	7.4	Translate given terminologies associated with Digital Service Operations into Arabic									
	7.5	Translate given terminologies									

		associated with Creative Media Communication into Arabic												
	7.6	Translate given terminologies associated with Social Media Communication into Arabic												
	7.7	Translate given terminologies associated with Computer Hardware Repairs into Arabic												
	7.8	Translate given terminologies associated with Computer Hardware Maintenance into Arabic												
	7.9	Translate given terminologies associated with GSM Repairs into Arabic												
	7.10	Translate given terminologies associated with Satellite Installation into Arabic												
	7.11	Translate given terminologies associated with Satellite Maintenance into Arabic												
	7.12	Translate given terminologies associated with Photography into Arabic												
	7.13	Translate given terminologies associated with Cinematography into Arabic												
LO 8 Know how to Interpret terminologies associated with occupations under Cosmetology /Beauty into Arabic	8.1	Translate given terminologies associated with Cosmetics into Arabic												
	8.2	Translate given terminologies associated with Hair Dressing into Arabic												
	8.3	Translate given terminologies associated with Skin Care into Arabic												
	8.4	Translate given terminologies associated with Manicure into Arabic												
	8.5	Translate given terminologies associated with Pedicure into Arabic												

LO 9 Know how to Interpret terminologies associated with occupations under Animal Husbandry into Arabic	9.1	Translate given terminologies associated with Poultry Farming into Arabic									
	9.2	Translate given terminologies associated with Cattle, sheep and goat Rearing into Arabic									
	9.3	Translate given terminologies associated with Sheep Rearing into Arabic									
	9.4	Translate given terminologies associated with Goat Rearing into Arabic									
	9.5	Translate given terminologies associated with Fisheries into Arabic									
LO 10 Know how to Interpret terminologies associated with occupations under Commercial /Office Administration into Arabic	10.1	Translate given terminologies associated with Office Technology Management into Arabic									
	10.2	Translate given terminologies associated with Commercial Officer into Arabic									
	10.3	Translate given terminologies associated with Office Administration into Arabic									
LO 11 Know how to Interpret terminologies associated with occupations under learning and development into Arabic	11.1	Translate given terminologies associated with Quality Assurance Assessor training into Arabic									
	11.2	Translate given terminologies associated with Internal Quality Assurance Manager training into Arabic									
	11.3	Translate given terminologies associated with External Quality Assurance Manager training into Arabic									
LO 12 Know how to Interpret terminologies	12.1	Translate given terminologies associated with Health Social Care into Arabic									
	12.2	Translate given terminologies									

associated with occupations under Skill care Development into Arabic		associated with Play Work Child Care Development into Arabic									
	12.3	Translate given terminologies associated with Early Years Child Care and Education into Arabic									
	12.4	Translate given terminologies associated with Child Care Development into Arabic									
	12.5	Translate given terminologies associated with Teacher Qualifications Training into Arabic									
LO 13 Know how to Interpret terminologies associated with occupations under Operations into Arabic	13.1	Translate given terminologies associated with Articulated Vehicle Driving into Arabic									
	13.2	Translate given terminologies associated with Home Land Security (Vigilante) into Arabic									
LO 14 Know how to Interpret terminologies associated with occupations under Health	14.1	Translate given terminologies associated with Traditional Medicine into Arabic									
	14.2	Translate given terminologies associated with Health, Safety and Environment into Arabic									

Learners Signature:	Date:
Assessors Signature:	Date:
IQA Signature (if sampled)	Date:
EQA Signature (if sampled)	Date:

Unit 005: Understand how to write simple technical report in Arabic

Unit reference number: NBTE-CE/TA/005/L4

NSQ level: 4

Credit Value: 2

Guided Learning Hours: 20

Unit Purpose:

At the end of this Unit, the Learner should be able to write a simple Technical Report relating to his field at the end of a given task in Arabic.

Unit Assessment Requirements/Evidence Requirements

The unit requires the various assessment methods below;

1. Question and Answer (Q & A)
2. Direct Observation of the learner's performance (D.O)
3. Recognition of Prior Learning and experience (RPL)
4. Personal statement/reflective account (PS/RA)

LO (Learning outcome)		Criteria:-	Evidence Type				Evidence Ref Page number			
LO 1 Understand the Basic components of technical report in Arabic	1.1	Write preliminaries of a given technical report in Arabic								
	1.2	Write the main body of a given technical report in Arabic								
	1.3	Write the conclusion of a given technical report in Arabic								
LO 2 Know how to interpret manuals, data sheets and technical proposals in Arabic										
	2.1	Interpret content of a given manual in Arabic								
	2.2	Interpret content of a given data sheet in Arabic								
LO 3 Know how to write preliminaries of technical report in Arabic	2.3	Interpret content of a given technical proposal in Arabic								
	3.1	Write a title of a given technical report in Arabic								
	3.2	Write table of contents of a given technical report in Arabic								
	3.3	Write list of tables of a given technical report in Arabic								
LO 4 Know how to write the main body of a technical report in Arabic	3.4	Write list of figures of a given technical report in Arabic								
	4.1	Write the introduction of a given technical report in Arabic								
	4.2	Write the main body of a given technical report in Arabic								
LO 5	4.3	Categorize the main body of a given technical report into paragraphs								
	5.1	Summarize a given technical report in Arabic.								

Know how to write the conclusion of a technical report in Arabic	5.2	Write findings of a given technical report in Arabic.									
	5.3	Write recommendations of a given technical report in Arabic.									

Learners Signature:	Date:
Assessors Signature:	Date:
IQA Signature (if sampled)	Date:
EQA Signature (if sampled)	Date:

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